

RANGELEY BOARD OF SELECTMEN
REGULAR MEETING
AUGUST 7, 2023, 6PM

In Attendance: Ethna Thompson, Chairman / Ethan Shaffer, Vice-Chairman / Samantha White /
Wendyll Caisse / James Jannace
Staff: Joe Roach, Town Manager / Traci Lavoie, Assistant Town Manager

See Sign-In for Public Attendance

1. OPEN MEETING – DECLARE A QUORUM – 6PM
2. CONFLICT OF INTEREST DISCLOSURE – None
3. ADJUSTMENTS TO AGENDA – None
4. REVIEW AND APPROVE MEETING MINUTES
 - July 17, 2023 – BOS Regular Meeting
Selectman Jannace motioned to approve with any additions or corrections.
Selectman Caisse second VOTE: 4-0-1 (Shaffer Absent)

5. PUBLIC TO SPEAK
Mark Beauregard would like to suggest that hard copies of the new Chapter 38 be distributed.

Linda Tokarz asked if there would be any maintenance to the tennis / basketball courts. The Oquossoc courts are beyond maintenance but are phase 1 of the improvement plan for the park, along with drainage. The Rangeley courts are due for crack sealant.

6. BOARDS AND COMMITTEES – Provided
 - January 18, 2023 – Ordinance Committee, Regular Meeting
 - February 15, 2023 – Ordinance Committee, Regular Meeting
 - February 27, 2023 – Airport Commission, Regular Meeting
 - June 15, 2023 – Park Commission, Regular MeetingDiscussion: Chairman Thompson would like the Chairmen of Boards / Committees to attend Select Board meetings quarterly for updates.
7. CONSENT ITEMS
 - Liquor License
Loon Lodge
Selectman Jannace motioned to approve the renewal application for Loon Lodge.
Selectman White second VOTE: 5-0

BMC
Selectman Jannace motioned to approve the renewal application for BMC, Philbrick Enterprises.

- Selectman Caisse second VOTE: 5-0
- Event Permit
North Woods Gravel Grind
Selectman Jannace motioned to approve application for the North Woods Gravel Grind, pending Certificate of Liability.
Selectman Shaffer second VOTE: 5-0
 - Appointments
Comprehensive Plan Review and Implementation Committee
Selectman Jannace motioned to appoint Steve Hewins to the CRIC.
Selectman Caisse second
Selectman Jannace amended his motion to include term ending June 30, 2026.
Selectman Shaffer second VOTE: 5-0
 - Park Commission Resignation
Selectman Shaffer motioned to accept the resignation of Kash Haley from the Park Commission.
Selectman Jannace second VOTE: 5-0
Discussion: Chairman Thompson expressed gratitude to Kash for having served on the Commission. After a resignation from an elected commission, the Select Board has the authority to appoint an applicant to complete the term of the resigning person.
 - Transfer Station Reserve – Up to \$8,000 to Grade and Hand Pave Pads
Selectman Jannace motioned to authorize expenditure from the Transfer Station Reserve, up to \$8,000 to grade and hand pave pads.
Selectman White second VOTE: 5-0
 - MaineDOT Local Road Assistance Program (LRAP)
Selectman Jannace motioned to authorize the Town Manager to sign the MaineDOT Local Road Assistant Program form.
Selectman White second VOTE: 5-0
 - Housing Service Provider Grant Letter of Support
Selectman Caisse motioned to authorize the Town Manager to sign a letter of support so that AVCOG can receive their grant funding.
Selectman Shaffer second VOTE: 5-0
 - E911 Addressing Road Naming – Mack Drive
Selectman Jannace motioned to approve road name of Mack Drive.
Selectman Caisse second VOTE: 5-0
 - Wastewater Treatment Facility Truck Lease to Purchase
Selectman Jannace motioned to table for more detailed financial information.
Selectman White second VOTE: 5-0

Discussion: Chairman Thompson would like the gross capital cost vs. the lease pricing.

- MMA Annual Election – VP and Executive Committee
Selectman Jannace motioned to vote for the nominees listed on the ballot.
Selectman Caisse second VOTE: 5-0
Discussion: Vice-President: Melissa Doane, and Executive Committee: Shiloh LaFreniere, Nathaniel Rudy, Dina Walker.
- Human Resource Consultant Contract
Selectman Jannace motioned to sign the Human Resource Consultant contract for a term ending June 30, 2024.
Selectman White second VOTE: 5-0

8. CORRESPONDENCE – None

9. OLD BUSINESS

- Select Board Bylaws – Second Reading
Selectman Caisse motioned to adopt Select Board Bylaws with noted correction on page 5.
Selectman Shaffer second VOTE: 5-0
- Bob Carlton – High Peaks National Wildlife Refuge Letter of Opposition
The Board wishes to hold off on any action until such time of a Quarterly Meeting with the Plantations to garner more information.
- PFAS Testing – Campbell Environmental Group
Testing in and around the Wastewater Treatment Facility and Airport fell well within acceptable limits.
- Short-Term Rentals in the LUPC’s Service Area Report - Provided

10. NEW BUSINESS

- November Town Meeting Timeline – Provided
Discussion: Chairman Thompson is not in favor of having a Special Town Meeting. Mooring is ready to be voted on and will be included in an upcoming Board packet. Cemetery is currently being reviewed by Legal. Alternative Energy as well as Signs would make more sense at a June Town Meeting.
- LD101 – Return of Excess Funds from the Sale of Tax Acquired Property – Provided.
- Moose Stakeholder Group
Discussion: The Town Manager has agreed to participate in the study.
- MDIFW Land Acquisition – Provided.

Discussion: 708-acre area of land close to the Wastewater Treatment Facility has been acquired and identified as a deer wintering area.

- Town Park Rules & Regulations – First Reading
Selectman White motioned to have the Park Commission discuss possible Dog Park usage.
Selectman Jannace second VOTE: 5-0

Selectman Jannace motioned to recognize this as the first reading per policy.
Selectman Shaffer second VOTE: 5-0

Discussion: Following edits were recommended:

1.21 – Selectman Shaffer would like the lighting to run as the streetlights do because it's public property and a safety issue.

1.07 – Selectman Caisse would like to strike "compact disc, tape and/"

1.08 – Selectman Caisse would like to add language for clearing vehicles of aquatic debris

2.02 – Selectman Caisse would like to strike in its entirety "Swimming alone is prohibited. All swimmers shall be supervised or swim with a friend."

- Franklin County Debt Obligation - Provided

11. TOWN MANAGER REPORT

- Department Head Updates – Provided Monthly at Second Meeting
- Calendar
The Town Manager will work to schedule a Quarterly Meeting for late September.
- Other Business Provided
Monthly Financials Provided

Vendor's License Update

Chairman Thompson would like the Vendor Ordinance in an upcoming packet for review.

Selectman Packet FOAA

Moving forward, packets will be posted with the agenda on the Town website prior to the meeting. Paper copies will require a FOAA.

Town Manager gave verbal updates on continuing business items mentioned in his memo in the packet.

12. SELECTBOARD COMMUNICATION

Selectman Shaffer spoke with the tennis group about concerns of cracks in the courts. It will be next spring when the repairs are made.

13. EXECUTIVE SESSION – M.R.S.A. Title 1, Chapter 13, Subchapter 1, §405(6) – None

14. ADJOURNMENT

Selectman Jannace motioned to adjourn at 7:17PM.

Selectman Shaffer second

VOTE: 5-0

***These minutes are not typed verbatim. Please see Townofrangeley.com for video**TJL*