

**RANGELEY ORDINANCE COMMITTEE
ANNUAL ORGANIZATIONAL MEETING MINUTES
Wednesday August 06, 2025
5:00PM**

Board Members: Ethna Thompson, Carolyn Smith, Scott Wilson, Valerie Zapolsky
Staff: Marti Belt, Town Clerk

1. Open Meeting **5:00 p.m.**
2. Elect Chairman
 - Valerie Zapolsky motion to elect Ethna Thompson as Chairman
 - Carolyn Smith second. **Vote 4-0**
3. Elect Vice-Chairman
 - Valerie Zapolsky motion to elect Scott Wilson as Vice-Chairman
 - Carolyn Smith second. **Vote 4-0**
4. Date & Time of Ordinance Committee Meetings
 - No change to time and date
5. Notification Procedure for Special Meetings
 - Follow Town Policy
6. Rules of Procedure for Ordinance Committee Meetings
(ROBERT’S RULES OF ORDER)
 - Scott Wilson motion to accept Robert’s Rules of Order as rules of procedure.
 - Valerie Zapolsky second. **Vote 4-0**
7. Town Policies/Trainings
 - Code of Ethics
 - Harassment & Sexual Harassment Policy
 - Media Policy
 - Provided copies of policies to each committee member.
8. Adjournment, Regular Meeting to Follow
 - Valerie Zapolsky motion to adjourn at 5:05 pm
 - Scott Wilson second. **Vote 4-0**

These minutes are not verbatim. For a copy of the tape, please contact the Town Office. MAB