

RANGELEY BOARD OF SELECTMEN
REGULAR MEETING
AUGUST 4, 2025, 5PM

In Attendance: Ethan Shaffer, Chairman / James Jannace, Vice-Chairman / Samantha White / Keith Savage

Absent: Jacob Beaulieu

Staff: Joe Roach, Town Manager

Presenters: Donna Larson King - LKPlanning

See Sign-In for Public Attendance

1. OPEN MEETING – DECLARE A QUORUM – 5:00PM

2. CONFLICT OF INTEREST DISCLOSURE – None

3. ADJUSTMENTS TO AGENDA

- M.R.S.A. Title 1, Chapter 13, Subchapter 1, §405(6)(E) – Consultation with Legal Vice-Chairman Jannace motioned the Board into Executive Session pursuant to M.R.S.A. Title 1, Chapter 13, Subchapter 1, §405(6)(E) – Consultation with Legal at 5:01PM.

Selectman Savage second

VOTE: 3-0 (White / Beaulieu Absent)

Chairman Shaffer brought the Board out at 5:16PM

No Action

4. PUBLIC TO SPEAK ON A NON-AGENDA ITEM – None

5. BOARDS & COMMITTEES – Provided

- May 15, 2025 – Parks Commission Regular Meeting
- June 12, 2025 – Parks Commission Regular Meeting

6. REVIEW AND APPROVE MEETING MINUTES

- July 21, 2025 – Regular Meeting

Vice-Chairman Jannace motioned to approve with any additions or corrections.

Selectman Savage second

VOTE: 4-0 (Beaulieu Absent)

7. CONSENT ITEMS

- Liquor License

The Black Pearl

Vice-Chairman Jannace motioned to approve the liquor license for The Black Pearl.

Selectman White second

VOTE: 4-0 (Beaulieu Absent)

- Event Permits

Trail Town Festival

Vice-Chairman Jannace motioned to approve the Trail Town Festival, pending Parks Commission.

Selectman White second

VOTE: 4-0 (Beaulieu Absent)

Shriner's Parade

Vice-Chairman Jannace motioned to approve the Shriner's Parade, pending certificate of liability.

Selectman White second

VOTE: 4-0 (Beaulieu Absent)

- Appointments

Ordinance Committee

Vice-Chairman Jannace motioned to appoint Scott Wilson for a term ending June 30, 2028.

Selectman White second

VOTE: 4-0 (Beaulieu Absent)

Vice-Chairman Jannace motioned to appoint Caroline Smith for a term ending June 30, 2028.

Selectman White second

VOTE: 4-0 (Beaulieu Absent)

Haley Pond Ad Hoc Committee

Vice-Chairman Jannace motioned to appoint Ned Addelson for a term of one year.

Selectman White second

VOTE: 4-0 (Beaulieu Absent)

Airport Manager

Vice-Chairman Jannace motioned to appoint Joe Roach as Airport Manager.

Selectman White second

VOTE: 4-0 (Beaulieu Absent)

Assessor

Vice-Chairman Jannace motioned to appoint Robert J. Duplisea, Jr as the Assessor.

Selectman White second

VOTE: 4-0 (Beaulieu Absent)

Registrar of Voters

Vice-Chairman Jannace motioned to appoint Marti Belt as the Registrar of Voters.

Selectman White second

VOTE: 4-0 (Beaulieu Absent)

- Solid Waste Disposal Contract – Dallas Plantation

Vice-Chairman Jannace motioned to authorize the Town Manager to sign the Solid Waste contract with Dallas Plantation.

Selectman White second

VOTE: 4-0 (Beaulieu Absent)

8. OLD BUSINESS

- Liquor License Training

Selectman Savage clarified that he would like us to offer assistance to the applicants, should they have questions with the application process through the State's software.

- Comp Plan Update
Vice-Chairman Jannace motioned to authorize the Town Manager and the Planning Consultant to send the notes Donna has prepared to Tom at the State for consistency review.
Selectman White second VOTE: 4-0 (Beaulieu Absent)

9. NEW BUSINESS

- Donation Acceptance Policy – First Reading
Vice-Chairman Jannace motioned to accept the first reading.
Selectman White second VOTE: 4-0 (Beaulieu Absent)
Discussion: Strike “under \$1,000” in second paragraph.
- Grant Writing and Grant Acceptance Policy – First Reading
Vice-Chairman Jannace motioned to accept the first reading.
Selectman White second VOTE: 4-0 (Beaulieu Absent)
Discussion: Strike “in the event that the Town Manager disapproves, employees may apply in writing, through the Town Manager, to present their opportunity to the Selectmen for approval” in the second paragraph.

10. CORRESPONDENCE – None

11. READ INTO RECORD – None

12. TOWN MANAGER REPORT

- Town Manager provided updates on the Main Street projects, the Public Facilities Needs Assessment, Scenic Byways and the new boat dock.
- Calendar
Vice-Chairman Jannace motioned to set the Public Hearing for the Sept 16th Special Town Meeting for September 2, 2025, 5PM.
Selectman White second VOTE: 4-0 (Beaulieu Absent)

August 18, 2025 – Absentee Ballots Available

September 2, 2025, 5PM – Public Hearing for Special Town Meeting – Comp Plan and Ordinance Available to the Public.

September 9, 2025 – Last Day to Post Signed Warrant

September 16, 2025 – Special Town Meeting – Comp Plan / Signs / Lighting

- Other Business Provided
MMA – Election of Vice-President and Executive Committee Members
Vice-Chairman Jannace motioned to vote for the people and the terms listed on the ballot.
Selectman White second VOTE: 4-0 (Beaulieu Absent)

13. SELECTBOARD COMMUNICATION

Selectman Savage thanked the Town Manager and the Transfer Station staff for obtaining more containers.

Selectman White has gotten positive feedback from the Haley Pond signage.

14. EXECUTIVE SESSION – M.R.S.A. Title 1, Chapter 13, Subchapter 1, §405(6)

- M.R.S.A. Title 1, Chapter 13, Subchapter 1, §405(6)(A) – Personnel Matters – Town Manager Evaluation

Vice-Chairman Jannace motioned the Board into Executive Session pursuant to M.R.S.A. Title 1, Chapter 13, Subchapter 1, §405(6)(A) – Personnel Matters – Town Manager Evaluation at 5:56PM.

Selectman White second

VOTE: 4-0 (Beaulieu Absent)

Chairman Shaffer brought the Board out at 6:47PM

Vice-Chairman Jannace motioned to authorize the Chairman to sign the Town Manager's Evaluation.

Selectman White second

VOTE: 4-0 (Beaulieu Absent)

15. ADJOURNMENT

Vice-Chairman Jannace motioned to adjourn at 7:47PM.

Selectman Savage second

VOTE: 4-0 (Beaulieu Absent)

***These minutes are not typed verbatim. Please see Townofrangeley.com for video**TJL*