

TOWN OF RANGELEY BOARD OF SELECTMEN:

Ethan Shaffer
James Jannace

Samantha White
Jacob Beaulieu
Keith Savage



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BOARD OF SELECTMEN JULY 10, 2025, 5PM

Annual Organizational Meeting Minutes

In Attendance: Ethan Shaffer / James Jannace / Samantha White / Jacob Beaulieu / Keith Savage
Staff: Joe Roach, Town Manager

1. **Call Meeting To Order** – 5PM
2. **Elect Chairman**
 - Chairman Jannace motioned to nominate Ethan Shaffer.
 - Everyone second
 - 5-0
3. **Elect Vice-Chairman**
 - Selectman White motioned to nominate James Jannace.
 - Selectman Savage second
 - 5-0
4. **Date & Time of Selectmen's Meetings**
 - Vice-Chairman Jannace motioned to set the meetings for 5PM, 1st and 3rd Mondays.
 - Selectman White second
 - 5-0
5. **Notification Procedure for Special Meetings**
 - To remain the same.
 - Vice-Chairman Jannace motioned to hold Annual Town Meeting, June 2026, by secret ballot.
 - Selectman White second
 - 5-0
6. **Rules of Procedure for Selectmen's Meetings (Robert's Rules of Order) – Vote to Adopt**
 - Vice-Chairman Jannace motioned to adopt Robert's Rules of Order.
 - Selectman White second
 - 5-0
7. **Appoint Town's Legal Counsel Firm**
 - Vice-Chairman Jannace motioned to appoint PretiFlaherty.
 - Selectman White second
 - 5-0

8. **Town Policies / Trainings** – Signoffs will be at the next meeting for those that didn't have them tonight.

- Select Board Bylaws
- Code of Ethics
- Anti-Discrimination, Harassment, Sexual Harassment and Retaliation Policy
- Media Policy
- Contacting Legal Services Policy
- Grant Acceptance Policy
- Fund Balance – General Fund Policy
- Investment Policy
- Remote Participation Policy
- FOAA Training
- Elected Officials Workshop

9. **Annual Review of Fees**

- Vendor Fees – moved to next agenda.

10. **Adjournment**

- Vice-Chairman Jannace motioned to adjourn at 5:06PM
- Selectman White second
- 5-0

***These minutes are not typed verbatim. Please see townofrangeley.com for video**TJL*