

**RANGELEY BOARD OF SELECTPERSONS
REGULAR MEETING MINUTES
MONDAY, May 6, 2019**

Please see sign-in pages for attendance record.

Board Members: Stephen Philbrick, Chairman / Donald Nuttall, Vice Chairman / Cynthia Egan / Shelly Lowell / David Burgess

Staff: John Madigan, Town Manager /Traci Pitt, Administrative Assistant / Tricia Roy, Town Clerk / Keith Savage, Public Services Director / Rebekah Carmichael, Airport Manager

1. OPEN MEETING

- Time: 6:00 p.m.
- Pledge of Allegiance
- Moment of Silence for men and women in uniform

2. ADJUSTMENTS TO AGENDA

AVCOG draft agreement add to #10

Northern Border Grant add to #8

Amend Marijuana Ordinance add to #6

Email from H.R. Consultant regarding HRA questions add to #7

3. REVIEW AND APPROVE MEETING MINUTES

Selectman Nuttall motion: To approve the minutes of the regular meeting of April 22, 2019 as presented with any corrections.

Selectman Egan second

Vote: 4-0-1 (Philbrick abstain)

4. PUBLIC TO SPEAK – NON-AGENDA ITEM

Janice Adler WRGY informed voter program

Kate Williamson – Community Destination Academy has begun

5. BOARDS AND COMMITTEES

Minutes in packets

6. CONSENT ITEMS

Marijuana Ordinance

Selectman Nuttall motion: To approve changes on page 4 with dates of application being July 1st applications available and September 15th applications due back.

Selectman Egan second

Vote: 5-0

Disbursement Warrants

Selectman Nuttall motion: To approve FY2019 A/P Warrant #52 in the amount of \$107,863.29.

Selectman Egan second

Vote: 5-0

Event Permit

RFA – Art in August

Selectman Egan motion: To approve the event permit for the festival held by Rangeley Friends of the Arts held in Oquossoc Park. The date of the event is August 1, 2019 from 10:00 a.m. to 4:00 p.m.

Selectman Nuttall second

Vote: 5-0

Birds of a Feather Art Guild

Selectman Egan motion: To approve the event permit application for a festival to be held on July 3rd in the Rangeley Town Park for the organization Birds of a Feather Art Guild.

Selectman Lowell second

Vote: 5-0

Chamber of Commerce – Rangeley RUKABI

Selectman Egan motion: To approve the application for the Run, walk, kayak and bike event sponsored by the Rangeley Chamber of Commerce and Rangeley Health and Wellness to be held in the Town Park the date of May 26th starting 9:00 a.m. to 2:00 p.m.

Selectman Nuttall second

Vote: 5-0

Vendor's License

Selectman Lowell motion: To approve the application for Vendor's License for RFA for July 3rd from 10:00 a.m. to 4:00 p.m.

Selectman Egan second

Vote: 5-0

Selectman Egan motion: To approve the application for Vendor's License, it's a transient/temporary license for Rangeley Friends of the Arts to be held August 1st in the Oquossoc Park for sale of crafts, arts and related items.

Selectman Lowell second

Vote: 5-0

Liquor License

Mingo Springs Golf Course, Inc.

Selectman Nuttall motion: To approve the liquor license application for Mingo Springs Golf Course, Inc.

Selectman Egan second

Vote: 5-0

Country Club Inn @ Rangeley

Selectman Nuttall motion: To approve the liquor license application for The Country Club Inn @ Rangeley doing business as The Country Club Inn.

Selectman Egan second

Vote: 5-0

The Gingerbread LLC

Selectman Lowell motion: To accept the liquor license application of the Gingerbread LLC doing business as The Gingerbread House.

Selectman Egan second

Vote: 5-0

Downtown Revitalization Reserve

Selectman Egan motion: To approve the disbursement of \$637.56 for the Wright-Pierce invoice out of the Downtown Revitalization Reserve.

Selectman Lowell second Vote: 5-0

7. CORRESPONDENCE

Email from H.R. Consultant Rosenblatt answering Selectman Egan’s questions regarding HRA accounts for non-union employees.

Chief French letter regarding fire at Swain’s house in Rangeley Plantation.

8. OLD BUSINESS

Northern Border Grant Application

Ready to be submitted tomorrow. Public/Private Partnership should help with grant funding. Not a foregone conclusion that M&H will get the construction contract, it will be sent out for RFP.

Downtown Revitalization Plan - Wright-Pierce Downtown Parking Amendment

Selectman Egan motion: To rescind motion of April 22nd that stated: To approve Exhibit B Engineering Services Agreement Services Task Order Form for Project #14020B Amendment #1 to the Agreement Between Town of Rangeley and Wright- Pierce for Downtown Revitalization Plan which addresses parking on Main Street in the amount of \$8,600.

Selectman Lowell second Vote: 3-0-2 (Philbrick and Burgess abstain)

Selectman Burgess motion: To approve the \$9600.00 pending budget approval to create the plan for downtown parking.

Selectman Nuttall second Vote: 4-1 (Lowell against)

RFQ – Loon Lake Road

Schedule a workshop for Wednesday, May 8th at 5:00 p.m. to review.

Town Dock Usage – Kevin Sinnett

Selectman Egan motion: To approve the open house dates of Friday, May 31st from 3-5p.m. for Just Add Water Floating Camps and Friday, June 7th from 3-5 p.m. for Rangeley Region Lake Cruises at our Town Dock.

Chairman Philbrick second Vote: 5-0

Draft Media Policy

Selectman Lowell motion: Accept Media Policy Draft 1st reading.

Selectman Egan second Vote: 5-0

9. NEW BUSINESS

Airport

Feasibility Study

Selectman Burgess motion: To move forward with the feasibility study per Airport Commission recommendation with a cost not to exceed \$18,243.

Selectman Nuttall second Vote: 3-2 (Egan and Lowell against)

Property Management Agreement

Selectman Burgess motion: To approve the agreement to develop the airport property management agreement with Dubois & King.

Selectman Nuttall second

Vote: 5-0

RFQ Airport consultant Agreement

See tape for discussion.

Email Correspondence – Ervin Deck, Stantec

No to him attending May 20th Board meeting as RFQ's will be out at that time.

RFP – Auditor Services

Town Manager Madigan recommends putting the services out to bid again, as allowed in the RFP. Specify draft, corrections and final and fees involved.

Selectman Egan motion: To post a RFP for professional auditors for the Town of Rangeley.

Selectman Nuttall second

Vote: 5-0

10. TOWN MANAGER REPORT

Department Head Updates

See packets for information.

Calendar

May 28th Public Hearing on Warrant for Annual Town Meeting 6:00 p.m. at school

Other Business

AVCOG draft contract for refining Chapter 38. They will get figures soon.

11. SELECTBOARD COMMUNICATION

None

12. EXECUTIVE SESSION

Selectman Burgess motion: To enter into Executive Session pursuant to M.R.S.A. Title 1, Chapter 13, Subchapter 1, §405 (6) A for personnel matters. 8:22 p.m.

Chairman Philbrick second

Vote: 5-0

Out at 8:35 p.m.

Selectman Burgess motion: To approve the Town Manager's recommendation to increase CEO to \$20.00 per hour retroactive April 16, 2019 for obtaining his certification.

Chairman Philbrick second

Vote: 5-0

Selectman Lowell motion: to enter into Executive Session pursuant to M.R.S.A. Title 1, Chapter 13, Subchapter 1, §405 (6) (E). 8:36 p.m.

Chairman Philbrick second

Vote: 5-0

No action taken

13. ADJOURNMENT

Selectman Burgess motion to adjourn at 8:45 p.m.

Selectman Nuttall second

Vote: 5-0

These minutes are not verbatim. For a copy of the tape, please contact the Town Office. TLR