TOWN OFFICE
15 School Street
Rangeley, Maine 04970

AIRPORT COMMISSION
Jim Ferrara
Larry Koob
Harold Shaetzle
John Sannizzaro

Joe Roach, Airport Manager

April 28, 2025 4:30PM
MEETING MINUTES

1. CALL TO ORDER – RECORD ATTENDANCE
Chairman Koob called the meeting to order at 4:50PM. Present were members Ferrara and Sannizzaro. Also present were Allan Brownlow, Mark Beauregard, and Edmund Cammack.

2. DECLARE A QUORUM AND DISCLOSE CONFLICT OF INTEREST
Mr. Koob declared a quorum. No conflicts of interest were noted.

3. ADJUSTMENTS TO THE AGENDA
-None

4. REVIEW OF MEETING MINUTES
-A motion was made by Member Ferrara and seconded by Member Sannizzaro to approve the March 31, 2025 Meeting Minutes as presented.
VOTE: 3-0

5. PUBLIC TO SPEAK – NON-AGENDA ITEM

6. CORRESPONDENCE TO BE READ INTO RECORD
-None

7. REPORTS OF THE COMMISSION

8. REPORTS OF THE AIRPORT MANAGER
-The Manager informed the Commission that there are more trees that may be more obstructions off the 32 Runway end and that he is working with the landowner, surveyor, consultant, and FAA on that project.

9. OLD BUSINESS
-Bylaws
-A motion was made by Member Koob and seconded by Member Ferrara to confirm and insert language into the draft affirming that the Commission is advisory to the Airport Manager.
VOTE: 3-0

A motion was made by Member Koob and seconded by Member Ferrara to amend the draft to include one resident and one non-resident. The motion was rescinded.

A motion was made by Member Sannizaro and seconded by Member Ferrara to amend the draft to include language to clarify that alternates should be one resident and one non-resident.
VOTE: 3-0

Member Sannizarro was nominated to work with Traci to articulate the language to be presented to the Board of Selectmen.

-A motion was made by Member Sannizzaro and seconded by Vice Chairman Ferrara to strike the word Secretary and replace it with Airport Manager in the draft Bylaws.
VOTE: 3-0

10. NEW BUSINESS

-Runway Crack Sealing & Striping Bids
-A motion was made by Member Koob and seconded by Member Ferrara to recommend the crack sealing bid received from ProSeal in the amount of $201,147.50.
VOTE: 3-0

11. ANNOUNCEMENTS

-Mr. Koob noted that a tie down needs to be repaired, we should have some urea on hand for next winter, and he would like more info about AIP funds for use on hangar development. A fly-in or other public relations event was discussed and Member Sannizzaro offered to organize that event.

Edmund Cammack expressed interest in a hanger development workshop.

12. NEXT MEETING DATE

-May 12, 2025 at 4:30 PM
-June 30, 2025 at 4:30PM

13. ADJOURNMENT

A motion was made by Member Koob and seconded by Member Ferrara to adjourn at 5:32 PM.
VOTE: 3-0

These Minutes were accepted by the Airport Commission on May 12, 2025. EJR