

RANGELEY BOARD OF SELECTMEN
REGULAR MEETING
APRIL 22, 2025, 6PM

In Attendance: James Jannace, Chairman / Ethan Shaffer, Vice-Chairman / Samantha White / Jacob Beaulieu / Keith Savage (Zoom)

Staff: Joe Roach, Town Manager / Traci Lavoie, Assistant Town Manager

RHR Smith: Heather Hunter

See Sign-In for Public Attendance

1. OPEN MEETING – DECLARE A QUORUM – 6PM
2. CONFLICT OF INTEREST DISCLOSURE – None
3. ADJUSTMENTS TO AGENDA
 - FY24 Audit – RHR Smith – Heather Hunter Presented
Discussion: The Town of Rangeley received the highest rating possible. There is nothing to note in a Management Letter.
Please see video for full presentation.
4. PUBLIC TO SPEAK ON A NON-AGENDA ITEM – None
5. BOARDS AND COMMITTEES – Provided
 - December 10, 2024 – Sewer Commission, Regular Meeting
 - March 26, 2025 – Planning Board, Regular Meeting
6. REVIEW AND APPROVE MEETING MINUTES
 - April 7, 2025 – BOS Regular Meeting
Selectman White motioned to approve with any additions or corrections.
Selectman Beaulieu second VOTE: 5-0
7. CONSENT ITEMS
 - FY24 Audit
Selectman White motioned to approve the FY24 Audit.
Selectman Savage second VOTE: 5-0
 - Straw Poll Questionnaire
Selectman White motioned to approve the Straw Poll Questionnaire for June Town Meeting.
Vice-Chairman Shaffer second VOTE: 5-0
 - RSU 78 Budget
Selectman White motioned to countersign the Warrant and Notice of Election calling Regional School Unit No. 78 Budget Validation Referendum.
Selectman Beaulieu second VOTE: 5-0

- Event Permits
High Peaks Paddlefest – Northern Forest Canoe Trail
Selectman White motioned to approve the Paddlefest application pending State Watercraft Event Permit, list of boats and people registered to each, written Safety and Accountability Plan, documented training sign-off, and written authority to Incident Command for the “Go / No Go”.
Selectman Beaulieu second VOTE: 5-0

Strawberry Festival – Rangeley Region Guides and Sportsman’s Association
Selectman White motioned to approve the Strawberry Festival.
Selectman Savage second VOTE: 5-0

- Vendor License
Scott MacDonald – Farmer’s Market
Selectman White motioned to approve the Farmer’s Market pending certificate of liability.
Selectman Beaulieu second VOTE: 5-0

- Downtown Revitalization Reserve – Banners - \$8,165
Selectman White motioned to authorize expenditure from the Downtown Revitalization Reserve in the amount of \$8,165 for holiday banners.
Vice-Chairman Shaffer second VOTE: 5-0

- CMP Easements – Oquossoc Parking Lot & Depot Street Parking
Selectman White motioned to authorize the Town Manager to execute CMP easements for Oquossoc parking and Depot Street.
Selectman Beaulieu second VOTE: 5-0

8. OLD BUSINESS

- Haley Pond Dam Ad Hoc Committee Bylaws – Second Reading
Selectman White motioned to approve the second reading and adopt the Haley Pond Dam Ad Hoc Committee Bylaws.
Selectman Beaulieu second VOTE: 5-0

9. NEW BUSINESS

- Airport Commission Bylaws – First Reading
Selectman White motioned to approve the Airport Commission Bylaws first reading as amended.
Selectman Beaulieu second VOTE: 5-0
Discussion: Chairman Jannace would like the title page to reflect Town of Rangeley’s Steven A. Bean Municipal Airport.
Page 3, B.2 – Chairman Jannace would like to keep it as Joe presented.
Page 2, Section 1 – Selectman White suggests 5 members with 2 alternates.
- Airport Manager Job Description

Selectman White motioned to adopt the Airport Manager Job Description as amended.

Selectman Beaulieu second VOTE: 5-0

Discussion: Chairman Jannace noted typo on page 3.

Vice-Chairman Shaffer would like to add high school equivalent page 3 requirements.

- Certified Ration Declaration – Provided
- RLHT Letter of Support – Provided
- Special Town Meeting Timeline – Comp Plan, Signs, Lighting
Selectman White motioned to call a Special Town Meeting for September 9, 2025 for updated Comp Plan, Signs and Lighting.
Selectman Beaulieu second VOTE: 5-0
- RFPs
Crack Sealant
Selectman White motioned to award Coastal at \$19 per gallon.
Selectman Savage second VOTE: 5-0
- Paving
Selectman White motioned to award Pike and to spend up to \$196,816.
Vice-Chairman Shaffer second VOTE: 5-0

10. CORRESPONDENCE – None

11. READ INTO RECORD – None

12. TOWN MANAGER REPORT

- Department Updates Provided

- Calendar

May 3, 2025 – 9th Annual Trash Pick Up Day

May 5, 2025, 5PM – Final Public Hearing for June Town Meeting

June 10, 2025 – Town Meeting

September 9, 2025 – Special Town Meeting

- Other Business
Monthly Financials Provided
Grant Sheet Provided

13. SELECTBOARD COMMUNICATION – None

14. EXECUTIVE SESSION – M.R.S.A. Title 1, Chapter 13, Subchapter 1, §405(6) – None

15. ADJOURNMENT

Chairman Jannace motioned to adjourn at 6:55PM

Vice-Chairman Shaffer second

VOTE: 5-0

***These minutes are not typed verbatim. Please see Townofrangeley.com for video**TJL*