

TOWN OF RANGELEY BOARD OF SELECTMEN

James Jannace, Chairman
Ethan Shaffer, Vice-Chairman
Samantha White
Jacob Beaulieu
Keith Savage



15 School Street
Rangeley, ME 04970
Fax – 207.864.3578
207.864.3326

MEETING JULY 10, 2025, FOLLOWING ORGANIZATIONAL AGENDA

1. **Call Meeting To Order & Declare a Quorum**
2. **Conflict of Interest Disclosure**
3. **Adjustments To The Agenda**
4. **Public To Speak On A Non-Agenda Item**
5. **Boards & Committees**
 - April 3, 2025 – Budget Committee, Regular Meeting
 - May 13, 2025 – Sewer Commission, Regular Meeting
 - May 28, 2025 – Planning Board, Regular Meeting
 - June 4, 2025 – Ordinance Committee, Regular Meeting
6. **Review of Minutes**
 - June 16, 2025 – BOS Regular Meeting
7. **Consent Items**
 - Liquor License
 - Rangeley Health and Wellness – Benefit Concert
 - Event Permit
 - Walk to Bethlehem – RFA
 - Oquossoc Day – Oquossoc Day Festival c/o Janet Koob Alexander
 - Blueberry Festival – Rangeley Boosters
 - Vendor License
 - Rangeley Boosters
 - Gourmet Mini Donut – Richard McMahon
 - Appointments
 - Airport Commission (4)
 - H.A. Furbish Trust (1)
 - Haley Pond Ad Hoc Committee (1)
 - Planning Board (1)
 - ZBOA (1)
 - Tower Reserve Purchase - \$12,300 for Repeater System Upgrade
8. **Old Business**

9. New Business

- Town Meeting Follow-Up

10. Correspondence

- Monika Liedl – Comp Plan Input

11. Read Into Record

12. Town Manager Report

- Calendar
 - July 10, 2025 – Last Day to Post Notice of Public Hearing w Copy of Comp Plan
 - July 20, 2025 – Absentee Ballots Available
 - July 21, 2025 – Commitment Workshop w Regular BOS Meeting Directly Following
 - August 9, 2025 – Last Public Hearing Deadline – No Changes / Comp Plan and Ordinances Available to the Public
 - August 12, 2025 – Last Day to Post Signed Warrant
 - August 19, 2025 – Special Town Meeting – Comp Plan / Signs / Lighting
- Other Business
 - Act to Regulate Nonwater-Dependent Floating Structures on Maine's Waters
 - Letter of Commendation to Russel Adams, Police Seargent

13. Selectboard Communication

14. Executive Session – M.R.S.A. Title 1, Chapter 13, Subchapter 1, §405(6)

- M.R.S.A. Title 1, Chapter 13, Subchapter 1, §405(6)(A) – Personnel Matters – Town Manager Evaluation

15. Adjournment

Any public member desiring to address the Board shall be recognized by the Chair, shall state name and address for the record, and shall limit remarks to the questions under discussion. All remarks and questions addressed to the administration of Town shall be addressed to the Town Manager or the Board of Municipal Officers through the Chair and not to any municipal town employee. No person other than members of the Board and the person having the floor shall enter into any discussion either directly or through a member of the Board without the permission of the presiding officer.

Public members attending Board meetings also shall observe the same rules of propriety, decorum, and good conduct applicable to the members of the Board. Any person making personal impertinent and slanderous remarks, or who becomes boisterous while addressing the Board or those attending the Board meeting shall be removed from the room if so directed by the presiding officer.

Join Zoom Meeting
<https://zoom.us/j/91015267554>
Meeting ID: 910 1526 7554



TOWN OFFICE
15 School Street
Rangeley, Maine 04970

BUDGET COMMITTEE

Cynthia Egan, Chairman
Shelly Lowell, Vice-Chairman
Mark Beauregard
James Higgins
Catherine Johnson
Colin Madrid
Ethna Thompson

April 03, 2025

Budget Committee Public Hearing Meeting Minutes

Board Members: Cynthia Egan, Mark Beauregard, C. Johnson (via Zoom) James Higgins, Ethna Thompson. (S. Lowell, C. Madrid absent)

Staff: Marti Belt, Joe Roach

Please see sign in sheet for public attendees if any

1. Open the Meeting – 5:00 PM
2. Pledge of Allegiance
3. Conflict of Interest Disclosure
4. Approve Meeting Minutes
 - Mark Beauregard motion to accept March 11, 2025, meeting minutes as written
 - Jim Higgins second **Vote 5-0**
5. Adjustments to the Agenda
 - Open Public Hearing 5:03 PM
 - Close Public Hearing 5:22 PM
6. Correspondence
7. Old Business
 - Ethna Thompson motion to amend Budget Committee recommendations to match the Board of Selectmen's decreased budget lines, leaving all other Budget Committee recommendations the same.
 - Mark Beauregard second. **Vote 4-1**
 - a. Administration:
 - Mark Beauregard motion: Budget Committee recommendation is \$308,325.00
 - Ethna Thompson second. **Vote 4-1**
 - b. Planning:
 - Mark Beauregard motion: Budget Committee recommendation is \$199,413.00
 - Ethna Thompson second. **Vote 4-1**
 - c. Fire/Rescue:
 - Mark Beauregard motion: Budget Committee recommendation is \$447,953.00
 - Ethna Thompson second. **Vote 4-1**
 - d. Police:
 - Mark Beauregard motion: Budget Committee recommendation is \$702,218.00
 - Ethna Thompson second. **Vote 4-1**
 - e. Parks & Recreation
 - Mark Beauregard motion: Budget Committee recommendation is \$304,677.00
 - Catherine Johnson second. **Vote 4-1**
8. New Business
9. Adjourn Meeting
 - Mark Beauregard motion to adjourn at 5:49 PM
 - Jim Higgins second. **Vote 5-0**



TOWN OFFICE
15 School Street
Rangeley, Maine 04970

SEWER COMMISSION

Al Clinch, Chairman
Jonathan Adkins, Vice-Chairman
Thomas Haggan
Lee Grant
Tomas Clinch

Dale Quimby, Lead Operator
Traci J. Lavoie, Secretary

MAY 13, 5PM **MEETING AGENDA**

In Attendance: Al Clinch / Jonathan Adkins / Thomas Haggan / Lee Grant / Tomas Clinch
Staff: Ryan Wilbur, Operator / Traci Lavoie, Assistant Town Manager

1. OPEN MEETING / PLEDGE OF ALLIGENCE – 5:00PM

- Open Rate Increase Public Hearing

Read Into Record: The Sewer Commission has set Rate Increase Public Hearings for April 8th and May 13th. They are proposing a step increase per the recommendation of the Fiscal Sustainability Plan and Rate Study by Wright-Pierce. The proposal is to increase FY25.26 Flat Rates to \$55 from \$50 and the User Rate to increase \$8.50 per 100CF from \$8. These larger increases will be followed by an annual 3% increase to maintain fiscal sustainability.

- Close Rate Increase Public Hearing – 5:01PM
- Make Motion for Rate Increase FY25/26
 - A. Clinch made the motion: The Sewer Commission held Public Hearings on April 8th and May 13th, 2025 on proposed rate increases pursuant to Chapter 29, Paragraph 2. The Commission orders an increase of \$5 per flat rate and \$.50 per 100CF user fee effective July 1, 2025.
 - Haggan second
 - 4-0-1 (T. Clinch Absent)

2. DECLARE A QUORUM AND DISCLOSE CONFLICT OF INTEREST – None

3. ADJUSTMENTS TO THE AGENDA - None

4. REVIEW OF MEETING MINUTES

- April 8, 2025, Regular Meeting Minutes
 - Haggan motioned to approve the minutes as written.
 - Grant second
 - 5-0

5. PUBLIC TO SPEAK – NON-AGENDA ITEM – None

6. PURCHASE ORDERS – None

7. **APPLICATIONS – New or Existing – None**

8. **ABATEMENTS – None**

9. **CHICK HILL UPDATE**

SCADA is complete in two of the four pump stations. Still working through bugs, such as automatic pump shut off. Building has begun with a 12x20 structure to house the new generator.

10. **CONTINUING BUSINESS – None**

11. **NEW BUSINESS – None**

12. **MEETINGS**

- **S/C Regular – 7/8/2025 – (Annual Town Meeting is 6/10/2025)**
- **BOS – 5/19/2025**

13. **ADJOURNMENT**

- Haggan motioned to adjourn at 5:06PM.
- Adkins second
- 5-0

***These minutes are not typed verbatim. Please see townofrangeley.com for video**TJL*

Join Zoom Meeting
<https://zoom.us/j/91015267554>
Meeting ID: 946 1440 5939
Dial by your location
+1 929 205 6099 US (New York)



TOWN OFFICE
15 School Street
Rangeley, Maine 04970

PLANNING BOARD

Leon Libby, Chairman
Noel Dolbier, Vice-Chairman
Leo Cerminara
Peter Krauss
Jonathan Lewis
Reid Wischnowsky (Alternate)
Breck Parker, CEO/Advisor
Marti Belt, Secretary

May 28, 2025
6:00 PM Public Hearing & Regular Meeting
Meeting Minutes

Board Members: Lee Libby, Peter Krauss, Jon Lewis, Reid Wischnowsky (L. Cerminara, N. Dolbier – absent)

Staff: Marti Belt, Breck Parker

Please see sign in sheet for public attendees

6:00 PM Public Hearing: Conditional Use Permit 2742 Main Street – Map 035 Lot 022

- 1. Open Public Hearing – 6:00 PM**
- 2. Close Public Hearing – 6:03 PM**

Regular Meeting:

1. Open the Meeting – 6:03 PM
2. Pledge of Allegiance
3. Declare a Quorum and Disclose Conflict of Interest – P. Krauss to recuse himself from Conditional Use Permit item.
4. Adjustments to the Agenda – None
5. Public to Speak on a Non-Agenda Item - None
6. Review of Minutes
 - May 14, 2025 – Regular Meeting
 - Reid Wischnowsky motion to accept minutes as written
 - Jon Lewis second.

Vote 4-0
7. Correspondence – None
8. New Business
9. Continuing Business
 - Conditional Use Permit Application – 2742 Main Street, Map 035, Lot 022
 - Lee Libby motion to grant application without conditions.
 - Reid Wischnowsky second.

Vote 3-0
10. Next Meeting – June 11, 2025, at 6:00 PM.
11. Adjourn Meeting
 - Lee Libby motion to adjourn at 6:07 PM
 - Reid Wischnowsky second.

Vote 4-0



TOWN OFFICE
15 School Street
Rangeley, Maine 04970

ORDINANCE COMMITTEE

Ethna Thompson, Chairman
Scott Wilson, Vice-Chairman
Nancy Douglas
Carolyn Smith
Valerie Zapolsky
Marti Belt, Secretary

June 04, 2025
5:00 PM Regular Meeting
Minutes

Board Members: Ethna Thompson, Nancy Douglas, Carolyn Smith, Scott Wilson, Valerie Zapolsky
Staff: Marti Belt

Please see sign in sheet for public attendees if any

1. Open the Meeting – 5:00 PM
2. Pledge of Allegiance
3. Adjustments to the Agenda - None
4. Public to Speak on a Non-Agenda Item - None
5. Review of Minutes
 - March 19, 2024 – Regular Meeting Minutes
 - Carolyn Smith motion to accept minutes as written
 - Scott Wilson second. **Vote 4-0**
6. Correspondence – None
7. Continuing Business
 - Lighting (Dark Skies compliance)
 - Committee requests legal's advice regarding .2 of proposed lighting ordinance.
 - Sign Ordinance
8. New Business
9. Next Meeting – June 18 and/or July 02, 2025, at 5:00 PM
 - June 18th if Town's attorney responds to request for advice
 - July 2nd if attorney does not respond in time for the 18th's meeting date
10. Adjourn Meeting
 - Scott Wilson motion to adjourn at 5:33 PM
 - Val Zapolsky second. **Vote 5-0**

**These minutes are not verbatim. Please see Town of Rangeley YouTube page for video*MAB*

RANGELEY BOARD OF SELECTMEN
REGULAR MEETING
JUNE 16, 2025, 5PM

In Attendance: James Jannace, Chairman / Ethan Shaffer, Vice-Chairman / Samantha White / Jacob Beaulieu / Keith Savage (Zoom)

Staff: Joe Roach, Town Manager / Traci Lavoie, Assistant Town Manager / Richard Caton, Police Chief

Airport Commission: Larry Koob

Accountant: Marc Roy

See Sign-In for Public Attendance

1. OPEN MEETING – DECLARE A QUORUM – 5PM
 - Open Public Hearing – Child Care Center, CDBG Grant – 5PM
Ellen Oppenheim and Leeanna Wilbur presented.
 - Close Public Hearing – 5:05PM

 - Open Workshop with Airport Commission – Airport Commission Bylaws – 5:05PM
 - Close Workshop – 5:08PM
2. CONFLICT OF INTEREST DISCLOSURE – None
3. ADJUSTMENTS TO AGENDA
 - Craig Sargent – Fireworks
Please see video for presentation.

 - #8 – Add Airport Commission Bylaws
4. PUBLIC TO SPEAK ON A NON-AGENDA ITEM – None
5. BOARDS AND COMMITTEES – Provided
 - March 9, 2025 – Ordinance Committee, Regular Meeting
6. REVIEW AND APPROVE MEETING MINUTES
 - June 2, 2025 – BOS Regular Meeting
Selectman White motioned to approve with any additions or corrections.
Selectman Beaulieu second VOTE: 5-0
7. CONSENT ITEMS
 - Airport Commission Appointment
Selectman White motioned to appoint Larry Koob, term ending June 30, 2028.
Selectman Beaulieu second VOTE: 5-0
Selectman White rescinded her motion.
Selectman Beaulieu second VOTE: 5-0

- Liquor License
Rangeley Hospitality, Inc. / Rangeley Inn
Selectman White motioned to approve the renewal liquor license application for Rangeley Hospitality / Rangeley Inn.
Selectman Beaulieu second VOTE: 5-0

Razik Resto Corp. / Portage Tap House
Selectman White motioned approve the renewal liquor license application for Razik Resto Corp / Portage Tap House.
Vice-Chairman Shaffer second VOTE: 5-0
- Event Permits
Street Dance – RFA
Selectman White motioned to approve the RFA Street Dance to be held July 16, 6:30PM to 10:30PM.
Selectman Beaulieu second VOTE: 5-0

Sidewalk Chalk Art Contest – Rangeley Public Library
Selectman White motioned to approve the Library’s Sidewalk Chalk Art Contest on Aug. 22, 10AM to 4PM, pending certificate of liability.
Selectman Beaulieu second VOTE: 5-0
- Child Care Center CDBG Grant Application
Selectman White motioned to authorize the Town Manager to sign and submit the CDBD grant application on behalf of the Child Care Center.
Vice-Chairman Shaffer second VOTE: 5-0
- Haley Pond Park Banner
Selectman White motioned to approve Haley Pond Park banner, pending adjustments to the pictures.
Vice-Chairman Shaffer second VOTE: 5-0
- Baseball Field Sign
Selectman White motioned to authorize the sign to be installed under the scoreboard to allow names of these businesses to be displayed on the field.
Vice-Chairman Shaffer second VOTE: 5-0
Discussion: The dugouts and concession stand were also donations. Those businesses should be recognized as well.
- Overlimit Permit – ADA Curb Ramp Improvements on Rt. 4 & 16
Selectman White motioned to approve and sign the Overlimit Permit for ADA curb ramp improvements on Rt. 4 & 16.
Selectman Beaulieu second VOTE: 5-0

8. OLD BUSINESS

- Airport Commission Bylaws

Selectman White motioned to amend original bylaws with an updated Membership section to read: The five (5) member, (2) alternate volunteer commission composed of at least 3 residents and up to 2 non-resident taxpayers of the town of Rangeley is nominated by the standing commission and appointed to staggered three-year terms by the Board of Selectmen. Upon expiration of a member's term, that term can be renewed for an additional three years by applying to the Board of Selectmen. To also change all titles of the airport to read Stephen A. Bean Municipal Airport and to add Airport Manager where Town Manager is referenced. Also stating the Select Board has final appointment authority.

Selectman Beaulieu second VOTE: 5-0

Selectman White motioned to extend Larry Koob's appointment 30 days.

Selectman Beaulieu second VOTE: 5-0

Discussion: The Town Manager is to bring all of the appointment applications from the past year back to the Board.

- RFP – Highway ¾ Ton Truck with Plowing Equipment

Selectman White motioned to have the Town Manager post on Municibid and locally for \$18K.

Vice-Chairman Shaffer second VOTE: 5-0

9. NEW BUSINESS

- Sewer Department Capital Purchases – Siding Replacement

Discussion: We currently do not have a contractor lined up. \$50K was approved in this current budget cycle. Since we do not have a contractor lined up, the \$50K will most likely revert to the Fund Balance on June 30, 2025.

- June 10, 2025 Town Meeting Results & Follow Up Action Items

Article DN15 – Oquossoc ATV Club – This article was a tie, which is a failed article.

Article EX11 – Police Department

Board of Selectmen will meet with the Budget Committee on June 23, 2025, 5PM.

Schedule Special Town Meeting(s)

Vice-Chairman Shaffer motioned to change the September 9th Special Town Meeting to August 19, 2025.

Selectman White second VOTE: 5-0

10. CORRESPONDENCE – None

11. READ INTO RECORD – None

12. TOWN MANAGER REPORT

- Calendar

June 18, 2025, 6PM – BOS and CRC Comp Plan Public Hearing at the School

August 29, 2025 – Special Town Meeting – Comp Plan / Signs / Lighting

- Other Business Provided
- Monthly Financials Provided
- Grant Sheet Provided

13. SELECTBOARD COMMUNICATION

14. EXECUTIVE SESSION – M.R.S.A. Title 1, Chapter 13, Subchapter 1, §405(6) – None

15. ADJOURNMENT

Vice-Chairman Shaffer motioned to adjourn at 6:36PM

Selectman White second VOTE: 5-0

***These minutes are not typed verbatim. Please see Townofrangeley.com for video**TJL*

TOWN OF RANGELEY BOARD OF SELECTMEN

James Jannace, Chairman
Ethan Shaffer, Vice-Chairman
Samantha White
Jacob Beaulieu
Keith Savage



CRC Members:

Chris Farmer	Steve Hewins
Cynthia Egan	Karl Kolze
Jacob Beaulieu	Wendyll Caisse
Consultant: Donna Larson Kane	

BOS / CRC JOINT PUBLIC HEARING JUNE 18, 2025, 6:00 PM

In Attendance: James Jannace / Samantha White
Absent: Ethan Shaffer / Jacob Beaulieu / Keith Savage
CRC: Chris Farmer / Cynthia Egan / Steve Hewins / Karl Kolze / Wendyll Caisse
Absent: Jacob Beaulieu
LKPlanning Consultant: Donna Larson Kane

See sign-in for public attendees.

1. **BOS Chairman Call Public Hearing To Order & Declare a Quorum – 6PM**
2. **Comprehensive Plan PowerPoint**
Please see video for detailed presentation.
3. **Public Discussion**
Please see video for detailed discussion.
4. **Close Public Hearing – 6:27PM**

Any public member desiring to address the Board shall be recognized by the Chair, shall state name and address for the record, and shall limit remarks to the questions under discussion. All remarks and questions addressed to the administration of Town shall be addressed to the Town Manager or the Board of Municipal Officers through the Chair and not to any municipal town employee. No person other than members of the Board and the person having the floor shall enter into any discussion either directly or through a member of the Board without the permission of the presiding officer.

Public members attending Board meetings also shall observe the same rules of propriety, decorum, and good conduct applicable to the members of the Board. Any person making personal impertinent and slanderous remarks, or who becomes boisterous while addressing the Board or those attending the Board meeting shall be removed from the room if so directed by the presiding officer.

Join Zoom Meeting
<https://zoom.us/j/91015267554>
Meeting ID: 910 1526 7554
Call In: 1-929-205-6099

TOWN OF RANGELEY BOARD OF SELECTMEN

James Jannace, Chairman
Ethan Shaffer, Vice-Chairman
Samantha White
Jacob Beaulieu
Keith Savage



Budget Committee Members:
Cynthia Egan, Chair Shelly Lowell, VC
James Higgins Catherine Johnson
Mark Beauregard Colin Madrid
Ethna Thompson

BOS / BUDGET COMMITTEE JOINT MEETING JUNE 23, 2025, 5:00 PM

In Attendance: James Jannace / Ethan Shaffer / Samantha White / Jacob Beaulieu / Keith Savage
Budget Committee: Cynthia Egan / Shelly Lowell / James Higgins / Colin Madrid / Kitty Johnson / Mark Beauregard / Ethna Thompson
Staff: Joe Roach, Town Manager / Traci Lavoie, Assistant Town Manager / Marti Belt, Treasurer / Richard Caton, Police Chief

Please see sign-in for public attendees.

1. **BOS Chairman Call Meeting To Order & Declare a Quorum – 5PM**
2. **Conflict of Interest Disclosure**
3. **Adjustments To The Agenda**
 - Event Permits
 - Chamber of Commerce – July 3rd in the Park
 - Selectman White motioned to authorize the Chamber's July 3rd in the Park
 - Selectman Beaulieu second VOTE: 5-0
 - Rangeley Rotary – Doll Carriage Parade
 - Selectman White motioned to approve the Doll Carriage Parade on July 3rd.
 - Selectman Savage second VOTE: 5-0
4. **Correspondence - None**
5. **Public to Speak**

Please see video for public comments and discussion.
6. **New Business**
 - Public Safety
 - Police Budget
 - No action
7. **Other Business**
 - Budget Committee – approve meeting minutes: April 03, 2025
Thomspon motioned / Higgins second / VOTE: 5-0-2 (Lowell / Johnson Abstained)
8. **Calendar**
 - Additional Public Hearing scheduled for June 26, 2025, 5PM

9. Adjournment

- Selectman Beaulieu motioned to adjourn at 6:45PM.
- Selectman White second VOTE: 5-0

Any public member desiring to address the Board shall be recognized by the Chair, shall state name and address for the record, and shall limit remarks to the questions under discussion. All remarks and questions addressed to the administration of Town shall be addressed to the Town Manager or the Board of Municipal Officers through the Chair and not to any municipal town employee. No person other than members of the Board and the person having the floor shall enter into any discussion either directly or through a member of the Board without the permission of the presiding officer.

Public members attending Board meetings also shall observe the same rules of propriety, decorum, and good conduct applicable to the members of the Board. Any person making personal impertinent and slanderous remarks, or who becomes boisterous while addressing the Board or those attending the Board meeting shall be removed from the room if so directed by the presiding officer.

Join Zoom Meeting
<https://zoom.us/j/91015267554>
Meeting ID: 910 1526 7554
Call In: 1-929-205-6099

TOWN OF RANGELEY BOARD OF SELECTMEN

James Jannace, Chairman
Ethan Shaffer, Vice-Chairman
Samantha White
Jacob Beaulieu
Keith Savage



Budget Committee Members:
Cynthia Egan, Chair
Shelly Lowell, VC
James Higgins
Catherine Johnson
Mark Beauregard
Colin Madrid
Ethna Thompson

BOS / BUDGET COMMITTEE JOINT MEETING JUNE 26, 2025, 5:00 PM

In Attendance: James Jannace / Ethan Shaffer / Jacob Beaulieu / Keith Savage

Absent: Samantha White

Budget Committee: Cynthia Egan / Shelly Lowell / James Higgins / Colin Madrid / Kitty Johnson / Mark Beauregard / Ethna Thompson

Staff: Joe Roach, Town Manager / Traci Lavoie, Assistant Town Manager / Marti Belt, Treasurer / Richard Caton, Police Chief

Please see sign-in for public attendees.

1. BOS Chairman Call Meeting To Order & Declare a Quorum – 5PM

2. Conflict Of Interest Disclosure

3. Adjustments To The Agenda

4. Correspondence

- Jim and Deb Ferrara – Police Budget Support
- Dennis Kolodziej – Police Budget Support
- Randy Goodwin – Police Budget Support
- Jim Higgins – Police Budget Support

5. Public To Speak

Please see video for public comments and discussion.

6. Old Business

➤ Public Safety

- Police Department Budget
 - Recommendation of Budget Committee (action)
 - Mark Beauregard motion reduction in force amount of \$570,157.00
NO SECOND – MOTIONED FAILED
 - Jim Higgins motion to recommend \$691,877.00
Catherine Johnson second VOTE: 2-5
 - Mark Beauregard motion to recommend \$575,000.00

Cyndy Egan second

RESCINDED

- Mark Beauregard motion to recommend \$600,000.00
Catherine Johnson second VOTE: 3-4
- Ethna Thompson motion to recommend \$602,218.00
Mark Beauregard second VOTE: 4-3
- Recommendation of Board of Selectmen (action)
 - Selectman Shaffer motioned to recommend \$691,877
Selectman Beaulieu second VOTE: 4-0-1(White Absent)

7. Other Business

- Board of Selectmen - Call for Open Town Meeting
 - Selectman Savage motioned to call Open Town Meeting on July 7, 2025, 6PM at the School.
Selectman Beaulieu second VOTE: 4-0-1 (White Absent)
 - Selectman Savage motioned to move the July 7th Select Board meeting to July 10, 2025, 5PM.
Vice-Chairman Shaffer second VOTE: 4-0-1 (White Absent)
- Discuss, Review, Approve, & Sign Town Meeting Warrant
 - Selectman Savage motioned to approve and sign the Town Meeting Warrant.
Vice-Chairman Shaffer second VOTE: 4-0-1 (White Absent)

8. Calendar

- Board of Selectmen Regular Meeting July 7th
 - Moved to the 10th, 5PM.

9. Adjournment

- Selectman Savage motioned to adjourn at 7:35PM
Selectman Beaulieu second VOTE: 4-0-1 (White Absent)

Any public member desiring to address the Board shall be recognized by the Chair, shall state name and address for the record, and shall limit remarks to the questions under discussion. All remarks and questions addressed to the administration of Town shall be addressed to the Town Manager or the Board of Municipal Officers through the Chair and not to any municipal employee. No person other than members of the Board and the person having the floor shall enter into any discussion either directly or through a member of the Board without the permission of the presiding officer.

Public members attending Board meetings also shall observe the same rules of propriety, decorum, and good conduct applicable to the members of the Board. Any person making personal impertinent and slanderous remarks, or who becomes boisterous while addressing the Board or those attending the Board meeting shall be removed from the room if so directed by the presiding officer.

Join Zoom Meeting
<https://zoom.us/j/91015267554>
Meeting ID: 910 1526 7554
Call In: 1-929-205-6099

TOWN OF RANGELEY
TOWN CLERK'S OFFICE
15 School Street
Rangeley, ME 04970

RH+W
CONCERN
REC'D 6/17/25

To simplify the process of approving your State Liquor License renewal application we have created this cover letter to accompany the application to the Board of Selectmen. The Board is concerned there is not enough uniformity application to application and expects the same effort from each vendor when going through this process.

We hope these helpful steps will guide you through the process as it pertains to the municipality.

1. Sections 1 and 2 should be filled out in their entirety.
2. When answering questions 3 thru 11, question number 4 does not have to be filled out at the municipal stage and will be blocked out if you do choose to answer it.
3. Questions 12 thru 20 should be filled out in their entirety.
4. The supplementary questionnaire and on premises diagram are not necessary for municipal purposes.
5. All questions should be thoroughly answered except where noted above and not applicable (N.A) should be placed on the lines where it applies.
6. The Board has requested that a representative for the establishment be present at the meeting at which the application will be discussed (meetings first and third Monday of the month, **applications must be received by the Wednesday prior to meeting you wish to be on agenda**).

Please note that these are steps to make the process easier on the municipal end and in no way affect how the application should be turned into the State of Maine once approved by this municipality.

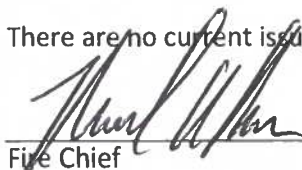
FOR OFFICE USE ONLY

The applicant has not been convicted of a Class A, Class B or Class C crime and there have not been repeated incidents of record of breaches of the peace, disorderly conduct, vandalism, or other violations of law on or in the vicinity of the licensed premises.



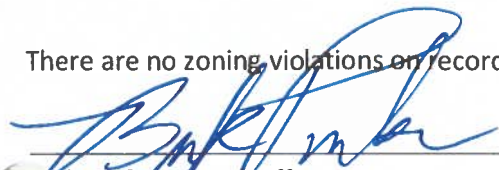
Police Department

There are no current issues on the local level with applicant.



Fire Chief

There are no zoning violations on record.



Zoning Enforcement Officer

****NEW APPLICATIONS WILL REQUIRE A PUBLIC HEARING PRIOR TO BOARD APPROVAL****



Application Copy

File Number: 74054

Job Type: New Application

LICENSE TYPE / EVENT TYPE Incorporated Civic Organization Special Event	APPLICATION DATE RECEIVED 2025-05-23
LICENSEE LEGAL NAME RANGELEY REGION HEALTH AND WELLNESS PARTNERSHIP	LICENSEE TYPE Non-Profit Organization
DOING BUSINESS AS Rangeley Health and Wellness	CORPORATE NUMBER 19940153ND
INCORPORATION DATE 1993-10-28	
CORRESPONDENCE ADDRESS PO Box 722 RANGELEY ME 04970	
MAILING ADDRESS	
PHYSICAL ADDRESS	
CONTACT NAME Margarita Dutile	PREFERRED CONTACT METHOD Email
CONTACT PHONE (207) 864-4397	ALTERNATE PHONE (570) 236-7354
FAX	EMAIL margarita@rangeleyhealthandwelln ess.com

CORPORATE STRUCTURE

None selected

ADDITIONAL INFORMATION

MANAGED BY AGENT

Yes

AGENT NAME

Margarita Dutile

AGENT TYPE

Individual

BIRTHDATE

1990-02-15

GENDER

Female

SPOUSE

PREFERRED CONTACT METHOD

Email

CONTACT PHONE

(207) 864-4397

ALTERNATE PHONE

(570) 236-7354

FAX

EMAIL

margarita@rangeleyhealthandwellness.com

CORRESPONDENCE ADDRESS

MAILING ADDRESS

PHYSICAL ADDRESS

LOCATION**Rangeley Health and Wellness****EVENT DATE(S)****July 27, 2025****NUMBER OF EVENT DAYS****1****EVENT HOURS OF OPERATION****3 pm - 9 pm****EVENT CONTACT INFORMATION****Margarita Dutile****570-236-7354 or 207-864-4397 ext 103****margarita@rangeleyhealthandwellness.com****EVENT ADDRESS****25 Dallas Hill Road Rangeley ME 04970****Municipality****Rangeley****County****Franklin****QUESTIONS****Incorporated Civic Organization**

1. What is the type of building and the area in the building to be licensed.

This is an outdoor event held on the Rangeley Health and Wellness campus grounds. The licensed area will include a designated outdoor beer garden, enclosed with a double-fence system to control access. Entry will be restricted to patrons 21 and older. A private security firm will check IDs at the entrance and issue wristbands to those of legal drinking age. The beer garden will have clearly marked, secured entry and exit points. Adjacent service areas used for alcohol service and consumption will also be enclosed and monitored to ensure compliance with state regulations.

2. What is the purpose of the event?

The purpose of the event is to raise funds for Rangeley Health and Wellness, a nonprofit organization dedicated to promoting community health and wellness programs. The annual benefit concert helps support RHW's mission and initiatives throughout the year.

3. Is the event open to the public?

Yes

4. Will the event be outdoors?

Yes

(document uploaded)

5. How many people are expected at the event?

3500 +/-

6. Provide the name and title of the officer of the incorporated civic organization submitting this application.

Jennifer McCormack - Executive Director

7. Will any individuals who are not employed by a licensed manufacturer or wholesaler be serving alcohol at the event?

Yes

16 trained volunteers - names to be determined

8. Will food be served at the event by someone other than the licensee?

Yes

Brick and Ember Wood Fired Pizza Truck - Bangor, ME
Ned's Bakes and BBQ - Kennebunk, ME
Maine Waffle Cabin - Lewiston, ME

9. You must complete this application as a non-profit organization.

Select "Yes" if you have the organization's corporate structure information that will be required in the next step.

Select "No" if you need to gather the information and come back later to complete the application.

Note: If you want to see what information is required for the corporate structure, select "Yes" and review the forms in the Licensee section.

Yes

DOCUMENTS

TYPE

FILE NAME

DESCRIPTION

Event Area Description and
Diagram

2025 Concert Map.jpeg

Other

2025 Town of Rangeley
Approved Event Permit.pdf

APPLICANT

Margarita Dutile

DECLARATION

- ☒ I certify that I am the applicant as described in this application, or that I am duly authorized to submit this application on the applicant's behalf.

All information provided in this application is accurate and correct. I understand that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Town of Rangeley
Select Board Approval Page

Date:



James Jannace, Chairman

Ethan Shaffer, Vice-Chairman

Samantha White

Jacob Beaulieu



Keith Savage



TOWN OF RANGELEY, MAINE

15 SCHOOL STREET
RANGELEY, ME 04970
Telephone (207) 864-3326
Fax (207) 864-3578

12213 12118/AS
Organization Status

☒ NON-PROFIT
☐ PROFIT

EVENT PERMIT APPLICATION

Permit Application must be completed & returned to the Town Clerk no later than 30 days before event. Please type or print legibly.

- ☒ PARADE ☐ FESTIVAL
☐ RUN/WALK ☐ CONCERT
☐ OTHER _____

Organization/Applicant requesting use: Rangeley Friends of the Arts

Event Location: Main Street Rangeley

Name of Event: Walk to Bethlehem

On Site Contact Person: Millie Hockstra / Virginia MacFawn

Address: 2493 Main Street

E-mail Address: ac1983RFA@gmail.com

Primary Phone: 864-5000 Secondary: (508) 361-8004 Fax: _____

Date of Event: Dec 7th 2025 Rain Date: N/A

Event Times: Start Time: 5:30 End Time: 6:00 Expected Attendance: 50

Please provide a detailed description what your event entails: _____

A small group will walk from the Rangeley Inn to the Church of the Good Shepherd to replicate the Walk to Bethlehem

Please list the public facilities, parks, streets or public property you are requesting use of for this event: No facilities, parks or public property.

The group will need a police escort from the Inn to the Church. Need to close Main Street for 1/2 hour.

Liability Insurance:

Coverage amount: Bodily Injury \$ 1,000,000 Property Damage \$ 1,000,000

☐ Attach a current copy of the certificate naming the Town as "Additional Insured"

Are you requesting no parking prior to and/or during your event? ☒ Yes ☐ No

If yes, please list requested street(s)/time(s) Main Street Only

Describe size and location of designated parking areas (attach landowner permissions):

No traffic on Main Street.

Are you requesting any street closure? ☒ Yes ☐ No

If yes, please list street(s) and requested closure times.

Main Street 5:30pm-6:00pm from Rangleley Inn to the Church of the Good Shepherd.

Are you requesting closure/partial closure of any sidewalks? ☐ Yes ☒ No

If yes, please list the reason, location and time frame for closure.

Health and Sanitation:

Description of drinking water to be provided: participants will bring their own.

Describe process to collect all waste and garbage generated by event:

no waste/garbage

Will there be use of amplified sound? ☐ Yes ☒ No

If yes, please list the decibel level (if known) and duration.

Alcohol: Will alcohol be sold, served or present? ☐ Yes ☒ No

☐ If necessary, provide copy of Liquor License

☐ If yes, attach plan to comply with all State liquor laws (addressing site access, security, etc)

Sales: Will organization/applicant or your vendors be selling merchandise? ☐ Yes ☐ No

If **yes**, organization/applicant must be able to show proof of compliance with Chapter 14 of the Town of Rangeley Code. (Attach copy of Vendors License)

Services Requested: Please list below your plans/requests/needs for assistance with crowd control, traffic control and any on or off site emergency personnel/equipment. *

☒ Police Department Police or Fire escort from the Rangeley Inn to the Church of the Good Shepherd from 5:30-6 PM.

☒ Fire Department Fire escort + safety

☐ Ambulance (Must be requested directly through Franklin Memorial Hospital Ambulance Director at 864-0938) NO

Parks and Recreation _____

☐ Highway Department No

☐ Solid Waste No

☐ Sewer Department No

The undersigned acknowledges that the requested area must be cleaned and restored to its original appearance and the same condition.

Signature: [Signature] Date: 6/13/25

For administrative use only:

Applicable fees and/or Deposits: \$ _____ (Check/Cash) Paid on: _____

Department	Signature	Date	Approve	Deny	N/A	*Dept Comments
Police	[Signature]	7/1/25	✓			
Fire	[Signature]	7/2/25	✓			
Parks	[Signature]	7/2/25	✓			
Highway						
Solid Waste						
Sewer						

*Signature confirms all necessary Municipal Services will be provided

Town Manager*: [Signature]

APPROVAL/DISAPPROVAL

Per Rangeley Town Code Chapter 21 Section 21.3.2 the Board of Selectmen may impose additional conditions upon the event, including but not limited to:

- A. Requiring a bond or escrow fund to insure prompt clean up of the area.
- B. Requiring the employment of private security personnel or police officers.
- C. Prescribing other precautions appropriate to the size, location, and purpose of the event, such as restrictions on the hours of operation, limitation on signage, requirements for fencing or other steps deemed necessary to protect the public health, safety, and welfare.

☐ APPROVED:

1. ADDITIONAL CONDITIONS IF APPLICABLE: _____

☐ DISAPPROVED:

1. REASON: _____

2. CORRECTIVE ACTION REQUIRED: _____

☐ DEPOSIT / USER FEE REQUIRED

☐ AMOUNT: \$ _____

☐ ADDITIONAL INFORMATION REQUIRED:

Park Commission Chairperson: _____ Date: _____

Notes:



RANGFRI-01

BSTOKES

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/12/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Morton and Furbish Insurance Agency PO Box 130 Rangeley, ME 04970	CONTACT NAME:	
	PHONE (A/C, No, Ext): (207) 864-3334	FAX (A/C, No): (207) 864-2008
INSURED Rangeley Friends Of The Performing Arts Inc PO Box 333 Rangeley, ME 04970	E-MAIL ADDRESS: info@mfinsurance.net	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Acadia Insurance Company	
	INSURER B: Maine Employer Mutual Insurance Company	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		
NAIC # 0420		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC OTHER:			CPA0003957-42	11/21/2024	11/21/2025	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
B	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N ☐ N/A If yes, describe under DESCRIPTION OF OPERATIONS below			1810112134	12/1/2024	12/1/2025	☒ PER STATUTE ☐ OTHER
							E.I. EACH ACCIDENT \$ 100,000
							E.I. DISEASE - EA EMPLOYEE \$ 100,000
							E.I. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Town of Rangeley 15 School Street Rangeley, ME 04970	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE



TOWN OF RANGELEY, MAINE
15 SCHOOL STREET
RANGELEY, ME 04970
Telephone (207) 864-3326
Fax (207) 864-3578

Organization Status

- ☒ NON-PROFIT
☐ PROFIT

EVENT PERMIT APPLICATION

Permit Application must be completed & returned to the Town Clerk no later than 30 days before event. Please type or print legibly.

- ☐ PARADE ☒ FESTIVAL
☐ RUN/WALK ☐ CONCERT
☐ OTHER _____

Organization/Applicant requesting use: Oquossoc Day Festival c/o Janet Koob Alexander

Event Location: Village of Oquossoc

Name of Event: Oquossoc Day

On Site Contact Person: Janet Koob Alexander

Address: 22 Marina Road, Oquossoc, ME 04964

E-mail Address: jikoob@gmail.com

Primary Phone: 610-730-5189 Secondary: _____ Fax: _____

Date of Event: August 16, 2025 Rain Date: N/A

Event Times: Start Time: 8am set up, 9am Start End Time: 4pm Expected Attendance: 400*
*Dispersed throughout the village from 9am-4pm

PENINSULA
PARKS
COMMISSION

Please provide a detailed description what your event entails: A one day annual Family Fun festival,

coordinating business owners in Oquossoc to host special events on their property. Committee sponsored
events include a memorial pancake buffet breakfast served 9-11am, Tom Ball Band on Koobs Garage property
11am-1pm and a professional on the water ski show in the Oquossoc Cove of Rangeley Lake
performed by 'The Maine Attraction Water Ski Show and Team' at 2pm.

Please list the public facilities, parks, streets or public property you are requesting use of for this event: A small portion of Oquossoc Park property, along Franklin Street, from 8am to 11am for cooking and serving pancakes

Liability Insurance:

Coverage amount: Bodily Injury \$1,000,000 Property Damage \$ 1,000,000

☐ Attach a current copy of the certificate naming the Town as "Additional Insured"

Are you requesting no parking prior to and/or during your event? ☒ Yes ☐ No

If yes, please list requested street(s)/time(s) No parking on a portion of Franklin Street (from Carry Rd to Rangeley Ave) 8am - 1pm to safely facilitate pancake breakfast event and band spectators.

Describe size and location of designated parking areas (attach landowner permissions): N/A

Street parking and parking as typically provided and permitted at local businesses.

Are you requesting any street closure? ☒ Yes ☐ No

If yes, please list street(s) and requested closure times. 8am - Noon partial closure part of Franklin Street from the intersection of Carry Road to Rangeley Avenue, while providing adequate access and egress at both ends for Portage Tap House patrons and rear door of Co. #2 Fire Station. (similar to the closure for Strawberry Festival)

Are you requesting closure/partial closure of any sidewalks? ☐ Yes ☒ No

If yes, please list the reason, location and time frame for closure. _____

Health and Sanitation:

Description of drinking water to be provided: Bottled & tap water available at area shops/restaurants.

Describe process to collect all waste and garbage generated by event: Residual trash left on public property, if any, will be picked up at approx. 6pm by Applicant and disposed of in private dumpsters. Business owners will clean up their respective property at the completion of their specific event.

Will there be use of amplified sound? ☒ Yes ☐ No

If yes, please list the decibel level (if known) and duration. Tom Ball Band 11am-1pm, decibel level unknown. PA system for music & narrating water ski show in Oq Cove 1pm-3:30pm, decibel level unknown.

Alcohol: Will alcohol be sold, served or present? ☐ Yes ☒ No

☐ If necessary, provide copy of Liquor License

☐ If yes, attach plan to comply with all State liquor laws (addressing site access, security, etc)

**Oq Day Festival Committee does not provide alcohol during the event. Alcohol is legally available at various businesses in the village.

Sales: Will organization/applicant or your vendors be selling merchandise?

☐ Yes ☒ No**

**Historic Rangeley Museum organizes an Art/Craft fair on their property. This is their event & not sponsored by the Oq Day Festival Committee

If **yes**, organization/applicant must be able to show proof of compliance with Chapter 14 of the Town of Rangeley Code. (Attach copy of Vendors License)

Services Requested: Please list below your plans/requests/needs for assistance with crowd control, traffic control and any on or off site emergency personnel/equipment. *

☒ Police Department On call if needed

☒ Fire Department On call if needed

☒ Ambulance *(Must be requested directly through Franklin Memorial Hospital Ambulance Director at 864-0938)*

On call if needed

Parks and Recreation N/A

☐ Highway Department N/A

☐ Solid Waste N/A

☐ Sewer Department N/A

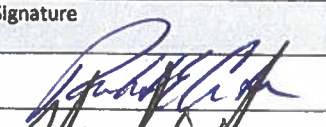
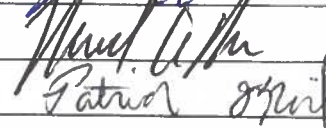
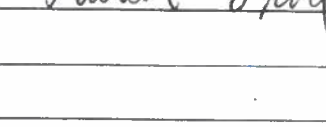
The undersigned acknowledges that the requested area must be cleaned and restored to its original appearance and the same condition.

Signature: Jane Koob Alexander Date: 6/10/2025

For administrative use only:

Applicable fees and/or Deposits: \$ _____ (Check/Cash)

Paid on: _____

Department	Signature	Date	Approve	Deny	N/A	*Dept Comments
Police		7/1/25	✓			
Fire		7/2/25	✓			
Parks		7/2/25	✓			
Highway						
Solid Waste						
Sewer						

*Signature confirms all necessary Municipal Services will be provided

Town Manager*:



APPROVAL/DISAPPROVAL

Per Rangeley Town Code Chapter 21 Section 21.3.2 the Board of Selectmen may impose additional conditions upon the event, including but not limited to:

- A. Requiring a bond or escrow fund to insure prompt clean up of the area.
- B. Requiring the employment of private security personnel or police officers.
- C. Prescribing other precautions appropriate to the size, location, and purpose of the event, such as restrictions on the hours of operation, limitation on signage, requirements for fencing or other steps deemed necessary to protect the public health, safety, and welfare.

☐ APPROVED:

1. ADDITIONAL CONDITIONS IF APPLICABLE: _____

☐ DISAPPROVED:

1. REASON: _____

2. CORRECTIVE ACTION REQUIRED: _____

☐ DEPOSIT / USER FEE REQUIRED

☐ AMOUNT: \$ _____

☐ ADDITIONAL INFORMATION REQUIRED:



Park Commission Chairperson: _____ Date: _____

Notes:



OQUODAY-01

BSTOKES

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/18/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES ELLOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Morton and Furbish Insurance Agency PO Box 130 Rangeley, ME 04970	CONTACT NAME:	
	PHONE (A/C, No, Ext): (207) 864-3334	FAX (A/C, No): (207) 864-2008
INSURED Oquossoc Day Festival PO Box 301 Oquossoc, ME 04964	E-MAIL ADDRESS: info@mfinsurance.net	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Philadelphia Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY						
	☐ CLAIMS-MADE ☒ OCCUR	X		TBD W/PHLY	8/16/2025	8/17/2025	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COM/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	☐ POLICY ☐ PRO-JECT ☐ LOC						
	OTHER:						
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ EXCESS LIAB ☐						EACH OCCURRENCE \$
	☐ OCCUR ☐ CLAIMS-MADE						AGGREGATE \$
	DED ☐ RETENTIONS ☐						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE ☐ OTH-ER ☐
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) ☐ Y/N		N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Town of Rangeley
15 School Street
Rangeley, ME 04970

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

TOWN OF RANGELEY, MAINE
15 SCHOOL STREET
RANGELEY, ME 04970
Telephone (207) 864-3326
Fax (207) 864-3578

Organization Status

- ☒ NON-PROFIT
☐ PROFIT

EVENT PERMIT APPLICATION

Permit Application must be completed & returned to the Town Clerk no later than 30 days before the event.
type or print legibly.

- ☐ PARADE
☐ RUN/WALK
☐ OTHER _____
☒ FESTIVAL
☐ CONCERT

PENDING
PARKS
COMMISSION

Organization/Applicant requesting use: Rangeley Boosters

Event Location: Youn Park

Name of Event: Blueberry Festival

On Site Contact Person: Leeanna Wilbur

Address: PO Box 475 Rangeley Me 04970

E-mail Address: rlwilbur@myfairpoint.net

Primary Phone: 207-333-2444 Secondary: _____ Fax: _____

Date of Event: 8/21/25 Rain Date: 8/22/25

Event Times: Start Time: 6:00AM End Time: 4:00PM Expected Attendance: 300

Set up night before

Please provide a detailed description what your event entails: Vendors sales

crafting items, Blue berry items
etc

Please list the public facilities, parks, streets or public property you are requesting for this event: Youn Park - Rangeley

PENDING
CERTIFICATE
OF LIABILITY

Liability Insurance:

Coverage amount: Bodily Injury \$ _____ Property Damage \$ _____

☐ Attach a current copy of the certificate naming the Town as "Additional Insured"

will provide upon approval with Morton + Furbish ins.

Are you requesting no parking prior to and/or during your event? ☐ Yes ☒ No

If yes, please list requested street(s)/time(s) _____

Describe size and location of designated parking areas (attach landowner permissions): _____

N/A

Are you requesting any street closure? ☐ Yes ☒ No

If yes, please list street(s) and requested closure times. _____

Are you requesting closure/partial closure of any sidewalks? ☐ Yes ☒ No

If yes, please list the reason, location and time frame for closure. _____

Health and Sanitation:

Description of drinking water to be provided: *Bottled H₂O on sale*

Describe process to collect all waste and garbage generated by event: *Garbage cans on venue site - Town usually provide*

Will there be use of amplified sound? ☐ Yes ☒ No

If yes, please list the decibel level (if known) and duration. _____

Alcohol: Will alcohol be sold, served or present? ☐ Yes ☒ No

☐ If necessary, provide copy of Liquor License

☐ If yes, attach plan to comply with all State liquor laws (addressing site access, security, etc)

Sales: Will organization/applicant or your vendors be selling merchandise?

☒ Yes ☐ No

If yes, organization/applicant must be able to show proof of compliance with Chapter 14 of the Town of Rangeley Code. (Attach copy of Vendors License)

Services Requested: Please list below your plans/requests/needs for assistance with crowd control, traffic control and any on or off site emergency personnel/equipment. *

☐ Police Department _____

☐ Fire Department _____

☐ Ambulance (Must be requested directly through Franklin Memorial Hospital Ambulance Director at 864-0938) _____

Parks and Recreation Garbage cans for area

☒ Highway Department 10 cones at site

☐ Solid Waste _____

☐ Sewer Department _____

The undersigned acknowledges that the requested area must be cleaned and restored to its original appearance and the same condition.

Signature: Deanna Wilson Date: 6/30/25

For administrative use only:

Applicable fees and/or Deposits: \$ _____ (Check/Cash)

Paid on: _____

Department	Signature	Date	Approve	Deny	N/A	*Dept Comments
Police	<u>[Signature]</u>	<u>7/1/25</u>	<u>✓</u>			
Fire	<u>[Signature]</u>	<u>7/2/25</u>	<u>✓</u>			
Parks	<u>Patricia Smith</u>	<u>7/2/25</u>	<u>✓</u>			
Highway						
Solid Waste						
Sewer						

*Signature confirms all necessary Municipal Services will be provided

Town Manager*: Deanna Wilson

APPROVAL/DISAPPROVAL

Per Rangeley Town Code Chapter 21 Section 21.3.2 the Board of Selectmen may impose additional conditions upon the event, including but not limited to:

A. Requiring a bond or escrow fund to insure prompt clean up of the area.

B. Requiring the employment of private security personnel or police officers.

C. Prescribing other precautions appropriate to the size, location, and purpose of the event, such as restrictions on the hours of operation, limitation on signage, requirements for fencing or other steps deemed necessary to protect the public health, safety, and welfare.

☐ **APPROVED:**

1. **ADDITIONAL CONDITIONS IF APPLICABLE:** _____

☐ **DISAPPROVED:**

1. **REASON:** _____

2. **CORRECTIVE ACTION REQUIRED:** _____

☐ **DEPOSIT / USER FEE REQUIRED**

☐ **AMOUNT: \$** _____

☐ **ADDITIONAL INFORMATION REQUIRED:**



Park Commission Chairperson: _____ Date: _____

Notes:

Town of Rangeley
Office of the Clerk
15 School Street
Rangeley, ME 04970
(207) 864-3326 ext. 110
(207) 864-3578 FAX

REC'D 6/30/25

All Vendor's Licenses require applications are turned in no less than 30 days in advance. For a new vendor: a public hearing is required by Ordinance. If operated at a business, it may require

☐ NEW
☒ RENEWAL

A. Type of License

- ☐ Mobile Food Truck ☐ Farmer's Market ☐ Regular Route/Mobile
☐ Site Specific/ Private Property ☒ Sidewalk/Street/Lunch Wagon

B. Applicant Information

Name: Rangeley Boosters
DBA (Business Name): _____ ☒ Non-Profit Organization/Corporation
Address: PO Box 475 Daytime Phone # 207-333-2444
City: Rangeley State: Me Zip: 04970 Cell Phone # 207-333-2444
e-mail: lwillbur@myfairpoint.net website: _____

CHECK THOSE THAT APPLY:

- ☐ One Day (Mon-Thurs) ☐ One Day (Fri-Sun) ☐ One Week (Mon-Sun) ☐ One Month ☒ Season

C. Nature of Business

- ☐ Perishable ☐ Non Perishable ☒ Crafts/Other

Specifications of products to be vended: Various vendors at
Blueberry festival and other events
as they may come up

Day(s) and Hour(s) of Operation: 6:00AM - 4PM

Specifications of location or route where vending is to be conducted:

Various

Property Owner Permission Obtained: ☐ YES ☒ NO * WRITTEN PERMISSION ATTACHED

Description of Signage: Banner week of event

(Mobile Vendor)

Vehicle Plate#: _____

*NEW VENDORS ATTACH PHOTOGRAPHS OF VENDING UNIT

****COPIES OF DRIVER'S LICENSE, STATE ISSUED LICENSES AND PROOF OF INSURANCE**

D. Affidavit

I hereby declare and affirm that all matters and facts set forth in the vendor license application are true and correct to the best of my knowledge, information and belief. I agree to comply with Section 14.8 of Chapter 14 of the Town of Rangeley Code, as may be amended and to take whatever action is required by the Town to bring the vendor operation into compliance if complaints of non-compliance are received and verified.

Leeanna Wilbur

Signature of Applicant

6/30/25

Date

Leeanna Wilbur

Printed Name of Applicant

Rangeley Boosters

APPROVAL / DISAPPROVAL

☐ APPROVED:

1. Additional conditions if applicable: _____

☐ DISAPPROVED:

1. Reason: _____

2. Corrective Action Required: _____

☐ DEPOSIT / USER FEE REQUIRED

☐ AMOUNT: \$ _____

☐ ADDITIONAL INFORMATION REQUIRED: _____

James Jannace

Ethan Shaffer

Samantha White

Jacob Beaulieu

Keith Savage



Town of Rangeley
Office of the Clerk
15 School Street
Rangeley, ME 04970
(207) 864-3326 ext. 110
(207) 8643578 FAX

All Vendor's Licenses require applications are turned in no less than 30 days in advance. For a new vendor: a public hearing is required by Ordinance. If operated at a business, it may require

KEL'D 0130123
STILL Need Licenses, ins
* written permission

☐ NEW
☒ RENEWAL

A. Type of License

☒ Mobile Food Truck ☐ Farmer's Market ☐ Regular Route/Mobile
☐ Site Specific/ Private Property ☐ Sidewalk/Street/Lunch Wagon

B. Applicant Information

Name: Richard McMahon
DBA (Business Name): Gourmet Mini Donut ☐ Non-Profit Organization/Corporation
Address: 10 Mt. Vista Dr. Daytime Phone # 2073140460
City: Sidney State: ME Zip: 04330 Cell Phone # 2073143105
e-mail: mcmahonk1225@yahoo.com website:

CHECK THOSE THAT APPLY:

☐ One Day (Mon-Thurs) ☒ One Day (Fri-Sun) ☐ One Week (Mon-Sun) ☐ One Month ☐ Season

C. Nature of Business

☒ Perishable ☐ Non Perishable ☐ Crafts/Other

Specifications of products to be vended: Mini donuts , hot coffee, Iced Coffee, hot cocoa ,

Day(s) and Hour(s) of Operation: 7/12/2025-7/13/2025

Specifications of location or route where vending is to be conducted:
Allied Realty

Property Owner Permission Obtained: ☒ YES ☐ NO * WRITTEN PERMISSION ATTACHED

Description of Signage: Gourmet Mini Donuts

(Mobile Vendor)

Vehicle Plate#: _____

*NEW VENDORS ATTACH PHOTOGRAPHS OF VENDING UNIT

**COPIES OF DRIVER'S LICENSE, STATE ISSUED LICENSES AND PROOF OF INSURANCE

D. Affidavit

I hereby declare and affirm that all matters and facts set forth in the vendor license application are true and correct to the best of my knowledge, information and belief. I agree to comply with Section 14.8 of Chapter 14 of the Town of Rangeley Code, as may be amended and to take whatever action is required by the Town to bring the vendor operation into compliance if complaints of non-compliance are received and verified.

Kim McMahon

Signature of Applicant

6/26/2025

Date

Kim McMahon

Printed Name of Applicant

Note: Non-Profit Applicant License Fees May be Waived please provide copy of 501c3 Status

Z:Town Clerk: Ordinances-Policies-Manuals

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 17790

EATING PLACE - MOBILE

EXPIRES: 01/31/2026

FEE: \$270.00



Jane F. Lippitt

Commissioner

GOURMET MINI-DONUTS

82 RIDGE RD

WINDSOR ME 04344

MCMAHON, RICHARD

GOURMET MINI-DONUTS

10 MT VISTA

SIDNEY ME 04330

NON-TRANSFERABLE

usa
Maine

Secretary of State
Matthew Dunlap



NOT INTENDED
FOR FEDERAL
PURPOSES

DRIVER'S LICENSE

4d DL NO.

4b EXPIRES

08/19/2026

3 DOB 08/19/1961

1 MCMAHON

2 RICHARD J

6

4h ISSUED

10/13/2020

16 GENDER M

18 EYES

19 HAIR

16 HEIGHT

17 WEIGHT

18 EYES

19 HAIR



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/30/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Francis L. Dean 12800 University Drive Suite 125 Fort Myers, FL 33907 fdean.com/RedirectIL.htm	CONTACT NAME:	
	PHONE (A/C, No, Ext): (800) 745-2409	FAX (A/C, No):
INSURED SPORTS AND RECREATION PROVIDERS ASSOCIATION (PURCHASING GROUP) AND ITS PARTICIPATING MEMBERS: Richard McMahon DBA Gourmet Mini Donuts 10 Mount Vista Dr Sidney, ME 04330	E-MAIL ADDRESS: info@fdean.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Great American Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** GAS166586 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE			ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY					PAC 4725038	07/01/2025 12:00 AM	01/01/2026 12:01 AM	EACH OCCURRENCE	\$1,000,000
	☒	COMMERCIAL GENERAL LIABILITY							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$300,000
	☐	CLAIMS-MADE	☒ OCCUR						MED EXP (Any one person)	\$0
	☒	HOST LIQUOR LIABILITY INCLUDED							PERSONAL & ADV INJURY	\$1,000,000
	☐								GENERAL AGGREGATE	\$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:								PRODUCTS - COMP/OP AGG	\$1,000,000
	☒	POLICY	☐ PRO-JECT	☐ LOC						
	AUTOMOBILE LIABILITY								COMBINED SINGLE LIMIT (Ea accident)	
	☐	ANY AUTO							BODILY INJURY (Per person)	
	☐	ALL OWNED AUTOS	☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	
☐	HIRED AUTO	☐ NON-OWNED AUTOS			PROPERTY DAMAGE (Per accident)					
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									
	☐									

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Covered Vendor Type: Food & Drink. Proof of Insurance.
Scheduled Activities Exclusion Applies-Please Refer to Named Insured Member Certificate of Coverage

CERTIFICATE HOLDER

Proof of Insurance

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Francis L. Dean



ADDITIONAL INTEREST SCHEDULE

DATE (MM/DD/YYYY)
06/30/2025

AGENCY		CARRIER Great American Insurance Company		NAIC CODE 16691
POLICY NUMBER GAS166586/PAC 4725038		EFFECTIVE DATE 07/01/2025 12:00 AM	NAMED INSURED(S) Richard McMahon DBA Gourmet Mini Donuts	

ADDITIONAL INTEREST (Not all fields apply to all scenarios – provide only the necessary data)

INTEREST	NAME AND ADDRESS	RANK:	EVIDENCE:	CERTIFICATE	POLICY	SEND BILL	INTEREST IN ITEM NUMBER	
☒ ADDITIONAL INSURED ☐ BEACH OF WARRANTY ☐ CO-OWNER ☐ EMPLOYEE AS LESSOR ☐ LEASEBACK OWNER ☐ LIENHOLDER	Town of Rangeley 15 School St Rangeley, ME 04970						LOCATION:	BUILDING:
☐ LOSS PAYEE ☐ MORTGAGEE ☐ OWNER ☐ REGISTRANT ☐ TRUSTEE							VEHICLE:	BOAT:
							AIRPORT:	AIRCRAFT:
							ITEM CLASS:	ITEM:
							ITEM DESCRIPTION	
	REFERENCE / LOAN #:			INTEREST END DATE:				
	LIEN AMOUNT:			PHONE (A/C, No, Ex):		FAX (A/C, No):		
REASON FOR INTEREST:			E-MAIL ADDRESS:					
INTEREST	NAME AND ADDRESS	RANK:	EVIDENCE:	CERTIFICATE	POLICY	SEND BILL	INTEREST IN ITEM NUMBER	
☒ ADDITIONAL INSURED ☐ BEACH OF WARRANTY ☐ CO-OWNER ☐ EMPLOYEE AS LESSOR ☐ LEASEBACK OWNER ☐ LIENHOLDER	Windsor Fair PO Box 85 Windsor, ME 04363						LOCATION:	BUILDING:
☐ LOSS PAYEE ☐ MORTGAGEE ☐ OWNER ☐ REGISTRANT ☐ TRUSTEE							VEHICLE:	BOAT:
							AIRPORT:	AIRCRAFT:
							ITEM CLASS:	ITEM:
							ITEM DESCRIPTION	
	REFERENCE / LOAN #:			INTEREST END DATE:				
	LIEN AMOUNT:			PHONE (A/C, No, Ex):		FAX (A/C, No):		
REASON FOR INTEREST:			E-MAIL ADDRESS:					
INTEREST	NAME AND ADDRESS	RANK:	EVIDENCE:	CERTIFICATE	POLICY	SEND BILL	INTEREST IN ITEM NUMBER	
☒ ADDITIONAL INSURED ☐ BEACH OF WARRANTY ☐ CO-OWNER ☐ EMPLOYEE AS LESSOR ☐ LEASEBACK OWNER ☐ LIENHOLDER	Litchfield Fair PO Box 248 Litchfield, ME 04350						LOCATION:	BUILDING:
☐ LOSS PAYEE ☐ MORTGAGEE ☐ OWNER ☐ REGISTRANT ☐ TRUSTEE							VEHICLE:	BOAT:
							AIRPORT:	AIRCRAFT:
							ITEM CLASS:	ITEM:
							ITEM DESCRIPTION	
	REFERENCE / LOAN #:			INTEREST END DATE:				
	LIEN AMOUNT:			PHONE (A/C, No, Ex):		FAX (A/C, No):		
REASON FOR INTEREST:			E-MAIL ADDRESS:					
The above are added as additional insured but only with respect to liability arising out of operations of the named insured during the policy period.								



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/30/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Francis L. Dean
12800 University Drive
Suite 125
Fort Myers, FL 33907
fdean.com/RedirectIL.htm

CONTACT NAME:

PHONE (A/C, No, Ext): (800) 745-2409 FAX (A/C, No):

E-MAIL ADDRESS: info@fdean.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Great American Insurance Company 16691

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED SPORTS AND RECREATION PROVIDERS ASSOCIATION (PURCHASING GROUP) AND ITS PARTICIPATING MEMBERSRichard McMahon DBA Gourmet Mini Donuts
10 Mount Vista Dr
Sidney, ME 04330**COVERAGES****CERTIFICATE NUMBER:** GAS166586**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TERMS, EXCLUSIONS AND CONDITIONS OF COVE POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY OTHER COVERS.														
INSR LTR	TYPE OF INSURANCE		ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS						
A	GENERAL LIABILITY		X		PAC 4725038	07/01/2025 12:00 AM	01/01/2026 12:01 AM	EACH OCCURRENCE	\$1,000,000					
	☒ COMMERCIAL GENERAL LIABILITY	DAMAGE TO RENTED PREMISES (Ea occurrence)						\$300,000						
	☐ CLAIMS-MADE ☒ OCCUR	MED EXP (Any one person)						\$0						
	☒ HOST LIQUOR LIABILITY INCLUDED	PERSONAL & ADV INJURY						\$1,000,000						
		GENERAL AGGREGATE						\$1,000,000						
		PRODUCTS - COMP/OP AGG						\$1,000,000						
	GEN'L AGGREGATE LIMIT APPLIES PER:													
	☒ POLICY ☐ PRO-JECT ☐ LOC													
	AUTOMOBILE LIABILITY												COMBINED SINGLE LIMIT (Ea accident)	
	☐ ANY AUTO												BODILY INJURY (Per person)	
☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS							BODILY INJURY (Per accident)							
☐ HIRED AUTO ☐ NON-OWNED AUTOS							PROPERTY DAMAGE (Per accident)							
	UMBRELLA LIAB							EACH OCCURRENCE						
	☐ OCCUR													
	EXCESS LIAB ☐ CLAIMS-MADE							AGGREGATE						
	☐ DED ☐ RETENTION \$													
A	Professional Liability		X		PAC 4725038	07/01/2025 12:00 AM	01/01/2026 12:01 AM	EACH OCCURRENCE	\$1,000,000					
								AGGREGATE LIMIT	\$1,000,000					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Covered Vendor Type: Food & Drink. Certificate Holder is named as additional insured with respect to the operations of the Named Insured.

The Certificate Holder is added as an additional insured but only with respect to liability arising out of the named insured during the policy period.

Scheduled Activities Exclusion Applies-Please Refer to Named Insured Member Certificate of Coverage

CERTIFICATE HOLDER**CANCELLATION**Town of Rangeley
15 School St
Rangeley, ME 04970

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Francis L. Dean

Traci Lavoie

 **From:** Melissa Bolster, Realtor <mbolster@alliedrealty.net>
Sent: Tuesday, July 01, 2025 9:59 AM
To: Traci Lavoie
Cc: Melissa Bolster, Realtor
Subject: Mini Donuts

Traci,

I Melissa Bolster give Kim & Richard McMahon permission to set up their Donut box over the logging days festival in the Allied Realty parking lot. Please let me know you received this email please. Have a great day :)

Regards,

Melissa Bolster, Associate Broker
Allied Realty
187 Madison Avenue
Skowhegan, ME 04976
207-399-9004
 bolster@alliedrealty.net
www.AlliedRealty.net
Lic# BA920276



"Emails sent or received shall neither constitute acceptance of conducting transactions via electronic means nor shall create a binding contract in the absence of a fully signed written agreement".

APPROVAL / DISAPPROVAL

☐ APPROVED:

1. Additional conditions if applicable: _____

☐ DISAPPROVED:

1. Reason: _____

2. Corrective Action Required: _____

☐ DEPOSIT / USER FEE REQUIRED

☐ AMOUNT: \$ _____

☐ ADDITIONAL INFORMATION REQUIRED: _____

James Jannace

Ethan Shaffer

Samantha White

Jacob Beaulieu

Keith Savage



Office of:
Selectmen
Town Manager
Code Enforcement Officer
Parks & Recreation

Telephone 207-864-3326
Fax: 207-864-3578



TOWN OFFICE
15 School Street
Rangeley, Maine 04970

REC'D 6/17/24 mms
Office of:
Tax Collector
Town Treasurer
Town Clerk
Assessor

REQUEST FOR APPOINTMENT

Name: RONALD J. HAINES

Address: [REDACTED]

Telephone: [REDACTED]

Email address: [REDACTED] .com

Term 6/30/28

Board/Committee Applied for: AIRPORT COMMISSION

Please explain primary reasons you are interested in this position:

Longtime Rangeley PILOT + Commercial

Please explain what skills, training, or knowledge you would add to the group if appointed to the position:

Member of EAA - SOYRS.

Flown for our Fixed Base Op. - Steve Bean

Please explain why you would be the best candidate for the position if there were multiple candidates to choose from:

HAVE BEEN INVOLVED WITH "FOM A" AS
PRESIDENT 8 YEARS

Please advise the board of any personal conflicts or logged complaints that may come before you as a board member and keep you from conducting yourself in an unbiased manner:

"NO CONFLICTS" [Signature]

Signed:

Ronald J. Haines

Date:

17 JUN 2024

All applications will be kept on file for a period of one year.

REC'd by Clerk 6/13/24 1140

Office of:
Selectmen
Town Manager
Code Enforcement Officer
Parks & Recreation

Telephone 207-864-3326
Fax: 207-864-3578



Office of:
Tax Collector
Town Treasurer
Town Clerk
Assessor

TOWN OFFICE
15 School Street
Rangeley, Maine 04970

REQUEST FOR APPOINTMENT

Name: SCOTT KEITH

Address: _____

Telephone: _____

Email address: _____

Term 6/30/28

Board/Committee Applied for: AIRPORT Commission

Please explain primary reasons you are interested in this position:

I AM A PILOT AND HAVE AN INTEREST IN THE AIRPORT.
I WOULD LIKE TO HELP

Please explain what skills, training, or knowledge you would add to the group if appointed to the position:

I HAVE EXPERIENCE IN BUSINESS AND AVIATION, I ALSO
AM A PROPERTY OWNER/TAXPAYER IN THE TOWN OF RANGELEY.

Please explain why you would be the best candidate for the position if there were multiple candidates to choose from:

I FLY INTO 880 ALL THE TIME AND I HAVE A SON
WHO IS A COMMERCIAL PILOT AND FAMILIAR WITH AIRPORT MASTER
PLANS. I HOPE TO USE HIM AS A RESOURCE TO HELP THE COMMISSION.

Please advise the board of any personal conflicts or logged complaints that may come before you as a board member and keep you from conducting yourself in an unbiased manner:

NONE.

Signed: _____

Date: JUNE 3, 2024

All applications will be kept on file for a period of one year.

Office of:
Selectmen
Town Manager
Code Enforcement Officer
Parks & Recreation

Telephone 207-864-3326
Fax: 207-864-3578



TOWN OFFICE
15 School Street
Rangeley, Maine 04970

Office of:
Tax Collector
Town Treasurer
Town Clerk
Assessor

Rec'd 06/18/24 MMS

REQUEST FOR APPOINTMENT

Name: Neil W. King
Address: [Redacted] 35
Telephone: [Redacted] - 6502
Email address: [Redacted]

Term 6/30/28

Board/Committee Applied for: Airport Commission

Please explain primary reasons you are interested in this position:

Life Interest in Aviation

Please explain what skills, training, or knowledge you would add to the group if appointed to the position:

Pilot - Aircraft Owner

Please explain why you would be the best candidate for the position if there were multiple candidates to choose from:

Interest in the quality of services
@ the airport.

Please advise the board of any personal conflicts or logged complaints that may come before you as a board member and keep you from conducting yourself in an unbiased manner:

None

Signed: Neil W. King Date: 6/18/24
All applications will be kept on file for a period of one year.

Office of:
Selectmen
Town Manager
Code Enforcement Officer
Parks & Recreation

Telephone 207-864-3326
Fax: 207-864-3578



Office of:
Tax Collector
Town Treasurer
Town Clerk
Assessor

TOWN OFFICE
15 School Street
Rangeley, Maine 04970

REQUEST FOR APPOINTMENT

Name: LARRY KOOB

Address: _____

Telephone: _____

Email address: _____

ni. com

TERM - 6/30/28

Board/Committee Applied for: _____

Asst. Pres.

Please explain primary reasons you are interested in this position:

Continuation of 20 yrs served.

Please explain what skills, training, or knowledge you would add to the group if appointed to the position:

Aviation knowledge. Understanding of airports.

Please explain why you would be the best candidate for the position if there were multiple candidates to choose from:

Years of experience - understand airports.

Please advise the board of any personal conflicts or logged complaints that may come before you as a board member and keep you from conducting yourself in an unbiased manner:

None.

Signed: _____

Date: _____

6/3/25

All applications will be kept on file for a period of one year.

Office of:

Selectmen
Town Manager
Treasurer
Tax Collector

Telephone 207-864-3326
Fax: 207-864-3578



Office of:

Town Clerk
Code Enforcement Officer
Parks & Recreation
Assessor
Public Works

TOWN OFFICE
15 School Street
Rangeley, Maine 04970

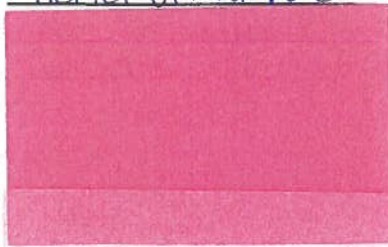
REQUEST FOR APPOINTMENT

TERM: 6/30/28 (Office Use Only)

Name:

TRALI J. LAVOIE

Address:



Telephone:

Email:

lcy.me.org

Board/Committee applied for: H.A. FULBISH TRUST

Please explain primary reasons you are interested in this position:

I'VE SAT ON THIS COMMITTEE FOR YEARS. IT PARTNERS WELL W/ ME BEING THE G.A. ADMINISTRATOR.

Please explain what skills, training or knowledge you would add to the group if appointed to the position:

I AM THE POINT OF CONTACT FOR THE TOWN WHEN SOMEONE IS IN NEED. THEY MAY NOT QUALIFY FOR G.A., BUT THE TRUST CAN HELP W/ MEDICAL NEEDS.

Please explain why you would be the best candidate for the position if there were multiple candidates to choose from:

PLEASE SEE ABOVE.

Please advise the board of any personal conflicts or logged complaints that may come before you as a board member and keep you from conducting yourself in an unbiased manner: NONE

Signed:

Trali J. Lavoie

Dated:

6/23/25

All applications will be kept on file for one year.

Office of:
Selectmen
Town Manager
Code Enforcement Officer
Parks & Recreation

Telephone 207-864-3326
Fax: 207-864-3578



Office of:
Tax Collector
Town Treasurer
Town Clerk
Assessor

TOWN OFFICE
15 School Street
Rangeley, Maine 04970

REQUEST FOR APPOINTMENT

Name: Nick Leadley
Address: [Redacted] St.
Telephone: [Redacted]
Email address: [Redacted] gmail.com

Term 1 Year

Board/Committee Applied for: Haley Pond Committee

Please explain primary reasons you are interested in this position:

As an abutting land owner I am definitely interested in serving on this committee and seeing the water level is monitored and adjusted according to need.

Please explain what skills, training, or knowledge you would add to the group if appointed to the position:

I am a Registered Maine Guide with a keen interest in maintaining appropriate water levels that meet the needs of property owners, wildlife and visitors to the area.

Please explain why you would be the best candidate for the position if there were multiple candidates to choose from:

Because of my proximity to the pond and a willingness to assist in the operation of the sluiceway as a volunteer.

Please advise the board of any personal conflicts or logged complaints that may come before you as a board member and keep you from conducting yourself in an unbiased manner:

NONE

Signed: Nick W. Leadley Date: June 23, 2025

All applications will be kept on file for a period of one year.

Office of:
Selectmen
Town Manager
Code Enforcement Officer
Parks & Recreation

Telephone 207-864-3326
Fax: 207-864-3578



Office of:
Tax Collector
Town Treasurer
Town Clerk
Assessor

TOWN OFFICE
15 School Street
Rangeley, Maine 04970

REQUEST FOR APPOINTMENT

Name: Leo Cerninara

Address:

Telephone:

Email address:



970

gmail.com

expires 06/30/28

Board/Committee Applied for:

Planning Board

Please explain primary reasons you are interested in this position:

Town politics - Positive Change - New Voice

Please explain what skills, training, or knowledge you would add to the group if appointed to the position:

Business person - open minded - Community member

Please explain why you would be the best candidate for the position if there were multiple candidates to choose from:

Young - energetic - Voice of the people - New ideas

Please advise the board of any personal conflicts or logged complaints that may come before you as a board member and keep you from conducting yourself in an unbiased manner:

none

Signed:

Date:

6-19-25

All applications will be kept on file for a period of one year.

Office of:
Selectmen
Town Manager
Code Enforcement Officer
Parks & Recreation

Telephone 207-864-3326
Fax: 207-864-3578



Office of:
Tax Collector
Town Treasurer
Town Clerk
Assessor

TOWN OFFICE
15 School Street
Rangeley, Maine 04970

REQUEST FOR APPOINTMENT

Name: Robert Ryan Wilbur
Address: [Redacted]
Telephone: [Redacted]
Email address: [Redacted]@com

TERM 6/30/28

Board/Committee Applied for: ZBOA

Please explain primary reasons you are interested in this position:

Civic duty

Please explain what skills, training, or knowledge you would add to the group if appointed to the position:

Years of Construction Experience

Please explain why you would be the best candidate for the position if there were multiple candidates to choose from:

Been on this board for Several Years

Please advise the board of any personal conflicts or logged complaints that may come before you as a board member and keep you from conducting yourself in an unbiased manner:

None

Signed: [Signature] Date: 6/23/25

All applications will be kept on file for a period of one year.



RANGELEY FIRE RESCUE

ESTABLISHED 1894

Chief Michael Bacon

(207) 864-3800
FireChief@rangeleyme.org

Michael A. Bacon
Chief Rangeley Fire Rescue
15 School Street
Rangeley ME 04970

Date: June 29th, 2025

To: Joe Roach
Rangeley Town Manager

Subject: Recommendation for Public Works Repeater System Upgrade

Dear Joe Roach,

As you are aware, we have been testing an upgraded system for the Public Works repeater over the past six months. The current repeater, located at the Sewer Treatment Plant, does not provide full coverage of the Rangeley area. Coverage is limited due to both the location of the repeater and the terrain of the region.

In discussions with Hussey Communications, it was suggested that the town install a *combiner* at the Fire Department tower site as a test for Public Works. A combiner allows two frequencies to utilize a single antenna, significantly reducing the cost of building and licensing a new tower at either an existing or new site.

During the six-month trial, Public Works reported improved radio coverage across their entire area of responsibility, along with clearer communications.

The system currently in use is a reconditioned TX/RX multicoupler. The cost to purchase this refurbished system is \$12,300, which includes installation and all necessary support hardware.

I recommend purchasing this refurbished unit using funds from the *Tower Reserve Account*. It fully meets the needs of Public Works and does not interfere with Public Safety communications. For comparison, purchasing a new unit with installation would cost \$21,592.

Please feel free to contact me with any questions.

Yours in Service,

Michael A. Bacon
Chief Rangeley Fire Rescue



HUSSEY COMMUNICATIONS, INC.58 Patterson Avenue
WINSLOW, MAINE 04901

(207) 872-8406

INVOICE

146763

INVOICE DATE:

May 31, 2025

SOLD TO:

RANGELEY FIRE RESCUE DEPT
15 SCHOOL STREET
RANGELEY, ME 04970**MOTOROLA**
Authorized Two Way
Radio Dealer

CUSTOMER ID		PURCHASE ORDER	PAYMENT TERMS	PAGE
RANGEDIS			Net 30 Days	1
QUANTITY	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXTENSION
1.00	1	4-15 TX/RX MULTICOUPLER - RECONDITIONED	9,000.00	9,000.00
1.00	1	FOR ADDITIONAL NECESSARY HARDWARE TO SUPPORT ADDITIONAL REPEATER.	2,500.00	2,500.00
1.00	5	INSTALLATION	800.00	800.00
			Sales Tax:	
			TOTAL	\$12,300.00

All invoices Net 30 Days
Interest Added 1.5% Monthly
18% Annual After 60 Days

THANK YOU! WE APPRECIATE YOUR BUSINESS.

QUOTATION

HUSSEY COMMUNICATIONS INC.

58 PATTERSON AVENUE
WINSLOW, MAINE 04901
(207) 872-8406 (phone)
(207) 873-6699 (fax)
1-800-281-1159 (toll free)
TO: Rangeley

ATTN: Chief Bacon

DATE:		SALESPERSON:	PETER G. HUSSEY	
ITEM	QTY.	DESCRIPTION	PRICE EACH	AMOUNT
1	1	New TX/RX multicoupler, supports 2 repeaters PN# 74-37-25028-E-RA (list price \$ 21,521.00)(estimate \$ 5,000.00 to add 3rd repeater)	\$18,292.00	\$18,292.00
1a	1	Reconditioned TX/RX multicoupler, supports 2 repeaters estimate \$ 2,500.00 to add 3rd repeater	\$9,000.00	\$9,000.00
2	1	Installation	\$800.00	\$800.00
Sub total:				
Maine sales tax				
Shipping & handling:				
You pay this amount:				

THIS QUOTATION IS VALID FOR THIRTY DAYS FROM THE ABOVE DATE, AND REFLECTS THE PURCHASE OF THE ENTIRE PACKAGE QUOTED, AS WELL AS MAINE STATE SALES TAX WHERE APPLICABLE.

PETER G. HUSSEY
HUSSEY COMMUNICATIONS INC.

Traci Lavoie

From: Joe Roach
Sent: Monday, June 23, 2025 7:31 AM
To: monika liedl
Cc: Traci Lavoie
Subject: RE: Comp plan

Thank you for the input, Monika. We will share it with the Comp Plan Committee and the Board.

Joe Roach
Town Manager
Town of Rangeley
15 School Street
Rangeley Maine, 04970
207-864-3326

-----Original Message-----

From: monika liedl <fiveoclock.sumwhere@icloud.com>
Sent: Wednesday, June 18, 2025 9:38 PM
To: Joe Roach <townmanager@rangeleyme.org>
Subject: Comp plan

No fancy words or writing:

Thoughts I have.

Impact fees: We should have them. It was something I brought up years ago when on the planning board, and several times since then. Had we have had them in place, we may not have had to fund the fire truck. Impact fees on new construction, suggest that whatever you collect it gets divided up and those collected monies go into improvement accounts or similar to the EMS / Fire Dept, Sewer Dept, and possibly the school. Earmarked for specific things, not just operational spending. (New fire truck, sewer pump stations, school repair / maintenance fund) What would be really good, is if you could convince the plantations to put impact fees onto their building permits, as that too would help them & us.

Septic inspections are important, yes to keep our waters clean. though, in reality, the poisons people put on their lawns and in their yard do more harm than any septic can do. (I now work in an industry which sells these chemicals, the amount of roundup I see go out the door is staggering, it is known that what is applied by you on your property , has the potential to travel 200 feet or more, thus killing the good bugs too, imagine what it's doing to our lakes, It all runs downhill) Not sure how we could get folks to stop this madness, maybe just good education.

Taxes:

It's known that we've had several properties sell in the multi million dollar range. What's that going to do to the evaluation to the rest of us small local homeowners?

Will it raise the valuation to the point where we can't afford our taxes? Will these evaluations hurt us in the long run for funding on the variety of things we've had help with in the past?

Speaking of taxes, it was discussed to give some sort of incentive to "investors" to encourage them to repair, build, create new businesses, especially in the downtown area. What about the long time, long owned family businesses? The ones that are generational. (Using BMC, North Camps, town & Lake as examples) They have beautiful property, being maintained with operating businesses, on their 3rd and 4th generations. They should be rewarded by capping their taxes, or at the very least limiting their increases, and not taxing them more.

Health care: 24 hour coverage is not practical, (we do have EMT's and Paramedics 24/7) but having Coverage on Sat & Sundays would be welcome. This would be a huge plus for the second homeowners & tourists.

Do you think that at any point in time, we could consolidate all the Plantations with us (Rangeley) to create one township? There would be power in numbers.

My 2 cents

PS, Ive asked before, Have you ever looked into the used vegetable oil dumpster, to see about a company that will PAY YOU, to collect it?

Thank you
Monka Liedl
87 Allen St
Rangeley.

Traci Lavoie

From: Joe Roach
Sent: Monday, June 30, 2025 11:02 AM
To: monika liedl
Cc: Traci Lavoie
Subject: RE: Another thought: well, 2

Thanks again, Monika. -Joe

-----Original Message-----

From: monika liedl <fiveoclock.sumwhere@icloud.com>
Sent: Friday, June 27, 2025 2:29 PM
To: Joe Roach <townmanager@rangeleyme.org>
Subject: Another thought: well, 2

Properties that are active commercial businesses, in the "downtown" district When and if sold are to remain commercial.

As in if Lakeside convenience would sell, it should remain commercial and keep access open to the lake And not become a private residence Like what happened to Moosely Bagels.

Property like that is too valuable to the tourist business community As in what happened to the Davis Marine property At one time that was our sea plane base.

Maine St should be promoted, protected, encouraged to be our business district

And:

Parking on Allen st

It's almost a nightmare driving up through with vehicles parked on the street on both sides.

Can't imagine that an emergency vehicle could get through if it had to.

Thank you
Monika

Sent from my iPhone

Town Meeting Date	Statute +/- Days	State Statute Deadline Date	Timeline Items:
08/19/25	-60	06/20/25	Call for election (b)
08/19/25	-40	07/10/25	last day to post notice of public hearing with copy of proposed Comp Plan
08/19/25	-30	07/20/25	Absentee ballots must be available [C]
08/19/25	-10	08/09/25	last public hearing - no changes, certified, proposed ordinances must be available to public (b)
08/19/25	-7	08/12/25	last day to post signed warrant (b)
08/19/25	-3	08/16/25	last day to issue absentee ballots
08/19/25			TOWN MEETING

(a) MRSA Title 30-A cannot give out before 100 days. **If 100 days falls on weekend - advance date to**

Monday

(b) MRSA Title 30-A recommends not shorting this period, if 60 days falls on weekend - move date back to the preceding Friday

[C] as defined in MRSA Title 30-A and Title 21-A

(d) gives printers time to produce ballots for absentee voting

Comp Plan / Signs / Lighting

STATE OF MAINE

IN THE YEAR OF OUR LORD

TWO THOUSAND TWENTY-FIVE

H.P. 1182 - L.D. 1763

An Act to Regulate Nonwater-dependent Floating Structures on Maine's Waters

Be it enacted by the People of the State of Maine as follows:

Sec. 1. 12 MRSA §10001, sub-§43-A is enacted to read:

43-A. Nonwater-dependent floating structure. "Nonwater-dependent floating structure" has the same meaning as in Title 38, section 3301, subsection 10.

Sec. 2. 12 MRSA §10403, first ¶, as enacted by PL 2003, c. 414, Pt. A, §2 and affected by c. 614, §9, is amended to read:

Any municipal, county or state law enforcement officer or any harbor master appointed pursuant to section 13072 or Title 38, section 1 has the authority to enforce, in the respective jurisdictions, the watercraft laws in chapter 935, the nonwater-dependent floating structures laws in Title 38, chapter 37 and the rules related to those laws.

Sec. 3. 12 MRSA §13001, sub-§9-A is enacted to read:

9-A. Dock. "Dock" means a platform used for access to a water body or to secure, protect and provide access to a boat or ship. "Dock" includes a platform that extends from a shore over the water body or a floating platform attached to a mooring.

Sec. 4. 12 MRSA §13001, sub-§12-A is enacted to read:

12-A. Homemade watercraft. "Homemade watercraft" means a watercraft that is built by an individual for personal use using raw materials and that is not required to have a hull identification number assigned by a manufacturer that has been assigned a manufacturer identification code by the Recreational Boating Product Assurance Branch of the United States Coast Guard. "Homemade watercraft" may include, but is not limited to, open watercraft, auxiliary sail watercraft, paddle craft, houseboats, pontoon boats, personal watercraft, airboats and inflatable watercraft.

Sec. 5. 12 MRSA §13001, sub-§12-B is enacted to read:

12-B. Houseboat. "Houseboat" means a motorized vessel that is usually nonplaning and designed primarily for multipurpose accommodation spaces with low freeboard and little or no foredeck or cockpit.

Sec. 6. 12 MRSA §13001, sub-§15-A is enacted to read:

15-A. Mooring. "Mooring" has the same meaning as in Title 38, section 480-B, subsection 5-A.

Sec. 7. 12 MRSA §13001, sub-§17-A is enacted to read:

17-A. Navigation. "Navigation" means, with respect to a watercraft, the operation of the watercraft in a manner designed to avoid collisions on the water through adherence to rules of watercraft operation established by the department pursuant to chapter 935 and to applicable federal regulations.

Sec. 8. 12 MRSA §13001, sub-§27-B is enacted to read:

27-B. Vessel. "Vessel" means any watercraft or artificial contrivance used or capable of being used as a means of transportation on water.

Sec. 9. 12 MRSA §13001, sub-§28, as enacted by PL 2003, c. 414, Pt. A, §2 and affected by c. 614, §9, is amended to read:

28. Watercraft. "Watercraft" means any type of vessel, boat, canoe or ~~craft~~ houseboat, excluding a seaplane, capable of being used as a means of transportation on water, ~~other than a seaplane, including that satisfies all applicable laws and rules pertaining to navigation and safety equipment on watercraft.~~ "Watercraft" includes motors, electronic and mechanical equipment and other machinery, whether permanently or temporarily attached, that are customarily used in the operations of the watercraft. "Watercraft" does not include a vessel, boat, canoe or ~~craft~~ houseboat located and intended to be permanently docked in one location and not used as a means of transportation on water.

Sec. 10. 12 MRSA §13056, sub-§3-A is enacted to read:

3-A. Homemade watercraft; hull identification number. The owner of a homemade watercraft shall obtain a hull identification number prior to applying for a certificate of number from the commissioner. In the case of a homemade watercraft that is a houseboat or that is a nonwater-dependent floating structure capable of being used as a means of transportation on water, including, but not limited to, a dock, gazebo, floating swim toy, bathtub, swimming pool or picnic table, the commissioner may issue a certificate of number upon the request of the owner only if the owner provides a letter of inspection and approval for the homemade watercraft from a qualified marine surveyor and demonstrates to the commissioner's satisfaction that the homemade watercraft:

A. Meets all applicable safety requirements under 33 Code of Federal Regulations, Part 183, including, but not limited to, requirements that the watercraft's flotation, decking and windows be constructed from marine-grade material;

B. Meets all applicable operating visibility requirements under 46 Code of Federal Regulations, Section 144.905. The watercraft must include a position from which its operator is afforded unobstructed forward visibility to each side of the centerline for at least 70 degrees from the operator's position and is afforded unobstructed lateral visibility to each side of the centerline at least 90 degrees from the operator's position;

C. Meets all applicable stability, weight capacity, horsepower capacity, passenger carrying area and navigation lighting requirements under 33 Code of Federal Regulations, Part 183; and

D. Is capable of navigation for the purposes of this chapter.

Sec. 11. 38 MRSA §423, sub-§4, as affected by PL 2003, c. 614, §9 and enacted by c. 688, Pt. B, §14 and affected by §15, is amended to read:

4. Watercraft defined. For the purposes of this section, "watercraft" has the same meaning as provided in Title 12, section 13001, subsection 28, ~~except that "watercraft" includes houseboats. This subsection takes effect August 31, 2004.~~

Sec. 12. 38 MRSA c. 37 is enacted to read:

CHAPTER 37

NONWATER-DEPENDENT FLOATING STRUCTURES

§3301. Definitions

As used in this chapter, unless the context otherwise indicates, the following terms have the following meanings.

1. Abandoned nonwater-dependent floating structure. "Abandoned nonwater-dependent floating structure" means a nonwater-dependent floating structure that has been left in, on or over internal waters for more than 24 hours without intention of removal by the owner, as determined by the primary enforcement authority.

2. Coastal waters. "Coastal waters" has the same meaning as in section 542, subsection 3-A.

3. Dock. "Dock" has the same meaning as in Title 33, section 459, subsection 1, paragraph A.

4. Floating home. "Floating home" means a nonwater-dependent floating structure that is designed or has been substantially and structurally remodeled or redesigned to serve primarily as a residence and that is not a watercraft. "Floating home" includes, but is not limited to:

A. A floating house, floating camp or house barge; and

B. Any other floating structure used primarily as a residence that is not designed for navigation as its primary purpose and is not capable of self-propulsion or use as a means of transportation on water.

5. Functionally water-dependent uses. "Functionally water-dependent uses" has the same meaning as in section 436-A, subsection 6.

6. Houseboat. "Houseboat" has the same meaning as in Title 12, section 13001, subsection 12-B.

7. Inland waters. "Inland waters" has the same meaning as in Title 12, section 10001, subsection 35.

8. Internal waters. "Internal waters" has the same meaning as in Title 12, section 13001, subsection 13.

9. Mooring. "Mooring" has the same meaning as in section 480-B, subsection 5-A.

10. Nonwater-dependent floating structure. "Nonwater-dependent floating structure" means a waterborne structure that is supported wholly or partially by the structure's own buoyancy and that supports a nonwater-dependent use, including a floating home.

11. Nonwater-dependent uses. "Nonwater-dependent uses" means those uses that can function in a location other than on the surface waters of the State and that do not require, for their primary purpose, location on submerged lands or direct access to inland waters or coastal waters.

12. Watercraft. "Watercraft" has the same meaning as in Title 12, section 13001, subsection 28.

§3302. Prohibition on nonwater-dependent floating structures

Except as otherwise provided in this chapter, a person may not place or use a nonwater-dependent floating structure in, on or over internal waters.

§3303. Exceptions

The following facilities and structures are not subject to the prohibition in section 3302:

1. Functionally water-dependent uses. Any facility or structure, the primary purpose of which is a functionally water-dependent use;

2. Swimming structures. Any dock, wharf or swimming and diving float that is used as a floating structure for swimming or diving or for the temporary tie-off of watercraft, is placed on internal waters of the State and is temporarily or permanently anchored to the bottom of those waters;

3. Water toys. Any floating water toy, including, but not limited to, air mattresses, pool toys, floating noodles, swim rings, water mats and inflatable platforms smaller than 250 square feet in surface area;

4. Ice fishing shacks. Any ice fishing shack described in Title 12, section 6523 or 12661;

5. Aquaculture facilities. Any aquaculture facility for which the owner or operator has obtained a lease from the Commissioner of Marine Resources pursuant to Title 12, section 6072, 6072-A or 6072-B;

6. Authorized nonwater-dependent floating structure. Any nonwater-dependent floating structure that has been approved for use as authorized under section 3304;

7. Preexisting nonwater-dependent floating structures with preexisting leases. Any nonwater-dependent floating structure that existed prior to January 1, 2025 that is sited pursuant to a lease issued by the submerged lands leasing program, established pursuant to Title 12, section 1862, subsection 2, prior to January 1, 2025; and

8. Other facilities and structures. Any other facility or structure exempted from the prohibition under section 3302 by rule adopted pursuant to section 3307.

§3304. Provisions for continued use of authorized nonwater-dependent floating structures

1. Eligibility. Notwithstanding any provision of law to the contrary, the owner of a nonwater-dependent floating structure that was in existence as of January 1, 2025 may

make application to the Department of Agriculture, Conservation and Forestry, Bureau of Parks and Lands, referred to in this section as "the bureau," through the submerged lands leasing program established pursuant to Title 12, section 1862 for a nonwater-dependent floating structure lease on the internal waters of the State that authorizes the owner to continue to operate the nonwater-dependent floating structure in accordance with the requirements of this section when the following applies:

A. The applicant holds right, title or interest to the shorefront to which the nonwater-dependent floating structure is attached; or

B. If the nonwater-dependent floating structure is not attached to the shore, the applicant has right, title or interest to the adjacent upland shorefront and holds an approved mooring from the United States Army Corps of Engineers or the municipality in which the structure is located.

2. Application requirements. To be eligible for consideration for a lease to authorize continued use under this section, an individual or entity must:

A. Submit by January 1, 2026 an application on forms provided by the bureau;

B. Provide proof of right, title or interest to the shorefront to which the nonwater-dependent floating structure will be attached or, if the structure is not attached to the shore, proof of right, title or interest to the adjacent upland shorefront and an approved mooring from the United States Army Corps of Engineers or the municipality in which the structure is located;

C. Provide the names of abutting property owners;

D. Provide the location, intended use, square footage and photo documentation of the existing nonwater-dependent floating structure; and

E. Submit an application fee of \$500.

3. Bureau procedures. The bureau may take the following actions with respect to an application under this section.

A. The bureau may request additional information from the applicant, government agencies or other parties when necessary to complete its review of an application and make a decision.

B. The bureau shall notify interested parties of receipt of a completed application. As determined by the bureau on a case-by-case basis, interested parties may include, but are not limited to, abutting landowners, landowners with overlapping littoral zones, local municipal officials, harbor masters or others engaged in commercial marine activities or who have notified the bureau of their interest in a particular project. Interested parties must be given 30 days to provide the bureau with comments on a completed application.

C. If the bureau determines that a letter of no objection is required from one or more littoral abutters, the bureau shall send notice to the abutters and the applicant.

D. The bureau or its designee may conduct inspections of the proposed project site in order to assess on-site conditions, the characteristics and uses of adjacent lands, waters and structures and potential impacts on existing trusts.

E. After the initial 30-day review period under paragraph B, if the bureau determines that it is appropriate, additional information may be requested from the applicant or other parties or a public informational meeting may be scheduled in order to allow the general public to provide additional information for consideration.

F. Once all requested information is received and any public meetings under paragraph E have been concluded, the bureau shall issue preliminary findings. Preliminary findings must be sent to the applicant and all parties who provided comments during the initial review period and other interested parties.

G. Within 30 days of the issuance of preliminary findings under paragraph F, any party may petition the bureau director to reconsider such findings by written request. The bureau director may waive the reconsideration period if no comments are received during the initial review period or if the comments that are received are determined to not be related to public trust rights.

H. The bureau shall review any petitions for reconsideration under paragraph G and related information and issue its final findings and decision. If the decision is to approve the application, 2 original copies of the lease must be sent to the applicant for signature.

4. Bureau determination. In making its determination with respect to an application under this section, the bureau shall consider the following:

A. Whether the applicant has demonstrated that the applicant has sufficient right, title or interest to the upland property, including intertidal land, adjacent to the littoral zone in which the nonwater-dependent floating structure lease is sought. To demonstrate right, title or interest, an applicant must provide:

- (1) When the applicant owns the property, a copy of the deed to the property;
- (2) When the applicant has a lease on the property, a copy of the lease. The lease must be of sufficient duration and terms, as determined by the bureau, to permit reasonable use of the facility; and
- (3) When the applicant has an option to buy or lease the property, a copy of the option agreement. The option agreement must contain terms considered sufficient by the bureau to establish future title or a leasehold of sufficient duration;

B. Whether littoral zones and setback standards delineate the lease area adjacent to the applicant's upland property and establish adequate separation between structures for navigation and access both for the public and riparian owners. Littoral zones do not delineate areas for the exclusive use of the applicant or other riparian owners. Littoral zone boundaries are established by right angle projections from a baseline established along the shoreline at the intersection of the high-water line and the side boundary of each property. The littoral zone sidelines terminate at either the established navigational channel, established anchorage identified as such by the United States Army Corps of Engineers, the midline between opposing shorelines or 1,000 feet, whichever is less. Setback standards are established from other existing structures and an applicant's littoral zone boundary. When littoral zones overlap, structures must be set back 25 feet from an applicant's littoral zone sidelines and must be 50 feet from other existing structures;

C. Whether the proposed use of the lease area would unreasonably interfere with customary or traditional public access ways;

D. Whether the proposed use of the lease area would unreasonably interfere with the public trust rights of fishing, fowling and navigation;

E. Whether there are other commercial marine services or facilities in the proposed lease area;

F. Whether the nonwater-dependent floating structure would unreasonably interfere with ingress and egress of riparian owners;

G. Whether the nonwater-dependent floating structure would result in significant risk to life or property in the vicinity of the use under conditions of weather and vessel traffic;

H. Whether there is evidence in the record that any portion of the proposed lease area has been designated for special protection by an agency authorized to make such designations;

I. Whether the use conflicts with those aspects of the coastal policies or the coastal policy guidelines in section 1801 that relate to the criteria considered by the bureau;

J. Whether the lease terms require the applicant to obtain all necessary federal, state and local approvals; and

K. Whether the applicant has paid the fee required for processing the application.

The bureau may consult with other agencies and organizations as appropriate when considering the terms of a submerged lands nonwater-dependent floating structure lease.

5. Bureau approval required. If approved for the issuance of a lease, the owner may continue to operate the nonwater-dependent floating structure in accordance with the requirements of this section and subject to the terms of the lease.

6. Operational standards. A nonwater-dependent floating structure that is authorized to continue operating pursuant to a lease issued in accordance with this section must meet all applicable standards in law or rule or the structure's authorization to continue operation may be revoked through a termination of the lease. A nonwater-dependent floating structure must meet the following criteria.

A. The structure must be labeled with the owner's name, telephone number and e-mail address.

B. If the structure is located on coastal waters, it must comply with 33 United States Code, Section 1322.

C. If the structure is located on inland waters, it must comply with section 423, have a waterless composting or desiccating toilet, have a holding tank for which tank pumping records must be provided upon request or have landside-only facilities, meaning no toilet, shower or sink on board that discharges.

D. The structure is subject to inspection by representatives of the State to ensure compliance with any of the provisions of applicable law or rule.

7. Limitations. The following limitations apply.

A. A lease may not be issued under this section for an area greater than 1,500 square feet.

B. Once sited in accordance with a lease issued under this section, a nonwater-dependent floating structure may not be sited in any other location on the internal waters of the State.

C. A lease may be issued under this section for a 10-year term, which is renewable. If the nonwater-dependent floating structure is destroyed or has met the end of its useful life prior to the expiration of the lease, the lease authorization under this section expires.

8. Lease fees. The following lease fees apply with respect to leases issued under this section.

A. For a lease for an area that is 500 square feet or less, the annual lease fee is \$250.

B. For a lease for an area that is greater than 500 square feet and less than or equal to 1,000 square feet, the annual lease fee is \$500.

C. For a lease for an area that is greater than 1,000 square feet and less than or equal to 1,500 square feet, the annual lease fee is \$1,000.

9. Final agency action. Decisions made by the bureau under this section constitute final agency action for the purposes of judicial review under Title 5, chapter 375.

§3305. Penalties; removal; abandonment

1. Penalties. Except as provided in subsection 2, a person who violates section 3302 commits a civil violation for which a fine of not less than \$100 and not more than \$500 may be adjudged for each day of that violation, and the person may be ordered to pay restitution to the primary enforcement authority for costs incurred in investigating the violation and enforcing the provisions of this chapter.

2. Repeat violations. A person who violates section 3302 after having been adjudicated as having committed 3 or more civil violations under section 3302 within the previous 5-year period commits a Class E crime. In addition to any penalties that may be imposed by law for each day of that violation, the person may be ordered to pay restitution to the primary enforcement authority for costs incurred in investigating the violation and enforcing the provisions of this chapter.

3. Removal of structures. A person who violates section 3302 shall remove the violating nonwater-dependent floating structure from the internal waters that the structure was placed or used in, on or over and is responsible for all costs associated with the removal and the costs of any damage to persons or property caused by the structure's placement or use.

4. Abandoned structures. An abandoned nonwater-dependent floating structure may be removed, possessed, sold, destroyed or otherwise disposed of by the State, a municipality or other primary enforcement authority. The authority provided under this subsection does not affect the authority granted under Title 12, section 1866 related to the removal of an abandoned watercraft pursuant to that section.

§3306. Enforcement

Any person described in Title 12, section 10403 may enforce the provisions of this chapter.

§3307. Rulemaking

In consultation with the Department of Marine Resources and the Department of Inland Fisheries and Wildlife, the Department of Agriculture, Conservation and Forestry may adopt rules clarifying the application of the provisions of this chapter to watercraft, houseboats, nonwater-dependent floating structures and nonwater-dependent uses, rules clarifying or expanding the scope of the exceptions to the prohibition under section 3302 and other rules necessary for the implementation of this chapter. Rules adopted pursuant to this section are major substantive rules as defined in Title 5, chapter 375, subchapter 2-A.

Sec. 13. Report. The Department of Inland Fisheries and Wildlife shall submit, no later than February 1, 2026, a report to the Joint Standing Committee on Inland Fisheries and Wildlife with updated information on nonwater-dependent floating structures in the State and the implementation of this Act. The report may include recommendations for statutory changes. The committee may report out a bill based on the report to the Second Regular Session of the 132nd Legislature.

[Jose R. Agosto]
[3596 High Battery Blf NW]
[Acworth, GA 30101]

[June 30, 2025]

[Richard Caton, Police Chief]
[15 School St, Rangeley, ME 04970]

I have visited the Rangeley area four times since 1991. A bond developed on these trips, making Rangeley and Oquossoc my top favorite mountain towns.

With my family there for five days in June 2025, we faced an unusual situation that would impact our return to Georgia. It occurred at the Classic Provisions Restaurant during breakfast on June 23rd. One of my two wallets was inadvertently left there (1st time in my life).

We took actions to get information and freeze a card. The Rangeley Police was contacted through an excellent Communications Officer. She relayed the information. Sergeant Russell Adams called 12 minutes later and obtained necessary details. Within 40 minutes, the situation had been resolved. Sgt Adams said the wallet had been safeguarded by the Restaurant employee and Owner. He informed on the follow-on coordination to get it. The next morning on Tuesday, June 24th, a day the Restaurant is closed, Mr. Payson Farrar gracefully showed up by 8 a.m. to hand over the wallet.

The incident shouldn't have occurred, but it was handled with such professionalism that our family will never forget. With this experience, we will always keep Rangeley and its people in very high regards. The exceptional work and coordination by Sgt Adams were flawless. He gained our gratitude and respect. He represented your department exceptionally well. Please pass on our appreciation.

Sincerely,

Jose R. Agosto, Lt Colonel, USAF (Ret) and Sergeant (Retired – Acworth PD)
City of Acworth Police Department, 4440 Acworth Industrial Dr NW
Acworth, GA 30101 // Mark Cheatham, Chief of Police, (770) 974-1232

jragosto@outlook.com // Cell-ph 470-925-9623 //
Address: 3596 High Battery Blf NW, Acworth, GA 30101.

Sent from [Outlook](#)